



**CERTIFICATE IN CHRISTIAN
MINISTRY
STUDENT GUIDE**



CERTIFICATE IN CHRISTIAN MINISTRY (DCM) STUDENT GUIDE

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LETTER FROM THE PRESIDENT

Welcome to Teleo University. We are a global distance education institution committed to equipping pastors and church leaders with world-class practical ministry training without leaving their churches and networks of ministry relationships. Teleo University partners with our parent organization, T-Net International, to offer degrees to the thousands of pastors and church leaders participating in training centers in countries throughout Africa, Asia, and the Americas.



Teleo is a Koine Greek word that means 1) *to bring to a close, to finish*, or 2) *complete or fulfill a command*. In the New Testament, the Apostle Paul used *Teleo* in 2 Timothy 4:7, "I have fought the good fight, I have finished the race." Again, in John 19:30, as Jesus died on the cross for our salvation, He said, "It is finished." *Teleo* captures our passion for finishing the Great Commission by being and making disciples of all nations.

In Acts 1:8 and Matthew 28, Jesus told his followers that they would be His witnesses in their cities, their countries, and throughout the whole world until the Great Commission was finished. The **Mission** of T-Net, or Teleo-Network, is to coach pastors and church leaders to ***finish*** the Great Commission in their congregations, regions, and every country of the world. Finishing the Great Commission in every country of the world so that no nation is unreached is what we call **PROJECT ZERO** because the mandate of "all nations" or "all ethnos" ends at ZERO. Teleo University supports this global initiative by providing affordable, accessible, accredited degrees to pastors and ministry leaders seeking to finish the Great Commission by multiplying disciple makers and initiating saturation church planting.

We believe the Great Commission can and will be *finished*. We believe the whole world will be filled with the knowledge of the glory of God. It is our all-consuming passion to do everything we can, through the power of the Holy Spirit, to see it through. T-Net International is committed to establishing an indigenously led and funded, multiplying, disciple making, church planting, and revitalization movement in each of the more than 230 countries of the world and coaching them until the Great Commission is finished. I can think of no greater pursuit in our lifetime.

A handwritten signature in black ink, appearing to read "Jay Klopfenstein". The signature is fluid and cursive, with a long horizontal stroke at the end.

Jay Klopfenstein, DMin, DMin



**Offer of Admission
Christian Ministry Programs**



Date: _____

Dear T-Net Tier 1 Training Center Graduate,
Congratulations, by completing the T-Net Tier 1 Training Center program you have met the first requirement for admission to the Christian Ministry programs at Teleo University. Therefore, I am pleased to present to you **this official invitation to apply** to Teleo University to complete the Christian Ministry distance education program for academic credit. Please accept my congratulations on this offer of admission.

Located in Minneapolis, Minnesota, USA, Teleo University offers distance education to those currently serving as pastors, church leaders, and church planters. In this Christian Ministry program, you will receive over 100 tutorials and practical field assignments created by our expert faculty. Also, you will receive the encouragement and support of a facilitated study group called a T-Net Training Center. T-Net staff and facilitators will assist you by providing coaching and support as you complete your studies.

I invite you to apply today for admission to Teleo University. Our admissions team is anxious to process your application and required documents to confirm the degree program you qualify for and provide you with an official letter of acceptance and placement. **NOTE: You are welcome to complete T-Net training without pursuing a degree, but you cannot attend T-Net training in pursuit of a degree without first applying for admissions to Teleo University.** I pray for success in your studies.

STUDENT INFORMATION:

Name: _____

Student Cohort ID: _____ / _____ / _____
(two-letter country code or name / center code or name / student # 1, 2, 3, etc.)

PROGRAM INFORMATION:

Program: Christian Ministry
Program Length: 9 terms (36 months plus time to complete and present a thesis or field project report)
Status: Distance Education Student
Admission Status: Invitation to Apply to Teleo University
Cohort Start Date: _____

CONDITIONS:

This is your offer to apply for admission to Teleo University. Your **acceptance is contingent upon submitting** the 1) completed application, 2) three recommendation forms, and 3) copies of transcript(s) documenting degrees or course credit awarded for previous studies (Diploma and Certificate students do NOT pay the \$50 application fee). You may obtain the forms through your T-Net center or at www.teleouniversity.org and return them through your T-Net Training Center cohort facilitator.

Students must currently be active in ministry, and they are required to apply what they learn within a local church. Therefore, students must have permission to complete the ministry assignments within their church to complete the pastoral ministry program.

Sincerely,



David D Durey, BA, DMin, DMin
Provost

Signature of the T-Net Training Center Facilitator

ABOUT TELEO UNIVERSITY

MISSION

Our Mission is to provide affordable, accessible, accredited education to pastors and ministry leaders who are seeking to *finish* the Great Commission through multiplying disciple makers and initiating saturation church planting.

DISTINCTIVES

Distance Education for Non-Traditional Students: Pastors that Remain On-the-Job

Teleo University plays a unique role in Theological Education by Extension. Teleo University's focus is on *finishing* the Great Commission of Jesus (Matthew 28:19-20) in each nation of the world by empowering indigenous pastors and church leaders. Teleo University only seeks students who are currently pastors, church planters, or key lay leaders. The average age of these non-traditional students is between 30 to 55 years old. These Christian leaders do not need to leave their ministries and families to attend classes. Teleo University offers no resident campus learning. Instead, students must remain in their local church ministry to implement what they learn in this unique distance education program.

Teleo University is not in competition with traditional Bible Colleges and Seminaries. Teleo University's core materials have been taught at a master's and doctoral level by several of the most prominent evangelical seminaries: Bethel Seminary, Columbia International University, Dallas Theological Seminary, Trinity Divinity School, Western Theological Seminary, West Africa Theological Seminary, and more.

Teleo University professors share their knowledge with students through a cross-culturally tested curriculum, printed lectures, and, more recently, web-based video coaching (currently English only). The course curriculum is translated into multiple languages. Therefore, Teleo University employs correspondence courses where students meet their professors only through printed lectures and perhaps video coaching, but without personal interaction. However, our print delivery, supported by local study groups and experienced facilitators, empowers our students to receive practical theological education without leaving their ministry or network of relationships.

By gathering students into study groups called T-Net Training Centers, students benefit from carefully prepared study materials, collaboration with fellow students, and facilitators who have studied and applied this curriculum in their ministries. Furthermore, the internet now offers more resources and allows student exposure to instructors, course authors, and subject matter experts through video coaching.

Trained as Trainers—The Disciple Making Model

Teleo University students participate in local study groups called T-Net Training Centers to complete assignments and enjoy vibrant student life interaction. Teleo University requires that pastors learn as students and then apply what they learn by leading, training, and implementing it in their local churches. Finally, every student must take on the disciple making mindset of training other pastors and church leaders (2 Timothy 2:2). Within the T-Net Training Centers, students form training teams to fulfill teaching practicum requirements of training this material to other pastors and church leaders.

INSTITUTIONAL GOALS

To accomplish our mission, Teleo University seeks to...

1. Keep the cost of education accessible to all students regardless of their financial means.
2. Provide students with learning resources adequate to meet the learning objectives of every study program.
3. Provide students with accredited degrees and certificates.
4. Complement not compete with existing Bible Colleges and Seminaries.
5. Recruit and train existing pastors and church leaders so they need not leave their current ministry positions but can apply their learning in their churches.
6. Make finishing the Great Commission the primary objective of all training programs.
7. Training students to revitalize local churches as disciple making churches.
8. Empower students as trainers and equippers who multiply disciple making training and saturation church planting to finish the Great Commission.

ADMISSION POLICIES

GENERAL ADMISSION REQUIREMENTS

Students admitted to Teleo University are chosen based on spirituality, ministry zeal, academic ability, and their current role as a pastor, Bishop, church planter, church leader, or spouse. Teleo University is an educational institution for those non-traditional students who are already in vocational or bi-vocational pastoral ministry and church leadership. Teleo University provides Theological Education by Extension through a correspondence curriculum facilitated in T-Net Training Centers' study groups. Teleo University expects all students to participate in a T-Net Training Center study group.

SPIRITUAL REQUIREMENTS: BELIEF AND CHARACTER

Applicants must agree with, personally adhere to, and support Teleo University's Doctrinal Statement. By completing and signing the application, the applicant promises to respect and comply with the student standards of conduct of Teleo University. Applicants are to give evidence of Christian character and maintain a lifestyle consistent with biblical standards of a daily walk with Christ. Teleo University serves students in many cultures worldwide, and we acknowledge that some practices will be considered acceptable by Christians in one culture but not another. Therefore, Teleo University insists that the Scriptures guide godly conduct for both students and faculty. Where Scripture is clear, we will be clear, but where it is not, there will be freedom and grace.

CHRISTIAN SERVICE REQUIREMENTS

Serving is an integral part of the Christian life. Students enrolled in Teleo University are non-traditional students serving as pastors, church planters, and Christian leaders in the local church. Christian service is not something added to the coursework. It is integrated into the entire educational experience at Teleo University at both the undergraduate and graduate levels. Serving and loving non-Christians and helping disciples grow is a way of life for those seeking to finish the Great Commission.

STATEMENT OF FAITH

Teleo University is an Evangelical Protestant religious organization that holds to the essentials of biblical orthodoxy. The following statement addresses seven essentials upon which Christians have agreed throughout the centuries. These statements are inclusive rather than exclusive. We are eager to partner with denominations, churches, and other religious organizations that embrace the Christian faith's essentials. To maintain continuity and consistency, Teleo University expects faculty, administration, and students to agree with, personally adhere to, and support the following doctrinal statement:

We Believe:

1. The Scriptures, both Old, and New Testaments, to be the inspired Word of God, without error in the original writings, the complete revelation of His will for the salvation of men and women and the Divine and final authority for Christian faith practice.
2. In one God, creator of all things, infinitely perfect and eternally existing in three persons—Father, Son, and Holy Spirit.
3. That Jesus Christ is true God and true man having been conceived of the Holy Spirit and born of the Virgin Mary. He died on the cross as a sacrifice for our sins, according to the Scriptures. Further, He arose bodily from the dead, ascended into heaven, where at the right hand of the Majesty on High, He is now our High Priest and Advocate.
4. The ministry of the Holy Spirit is to glorify the Lord Jesus Christ, and during this age, to convict men and women, regenerate the believing sinner, and indwell, guide, instruct, and empower the believer for godly living and service.
5. That mankind was created in the image of God but fell into sin and is, therefore, lost and only through regeneration by the Holy Spirit can salvation and spiritual life be obtained.
6. That the shed blood of Jesus Christ and His resurrection provide the only ground for justification and salvation for all who believe. That the new birth comes only by grace through faith in Christ alone and that repentance is a vital part of believing, but is in no way in itself a separate and independent condition of salvation; nor are any other acts such as confession, baptism, prayer, or faithful service to be added to believing as a condition of salvation.
7. In the bodily resurrection of the dead; of the believer to everlasting blessedness and joy with the Lord; of the unbeliever to judgment and everlasting conscious punishment.

ADMISSIONS PROCESS – CHRISTIAN MINISTRY PROGRAMS

Step 1: Join a T-Net Training Center Study Group

As a distance education institution, Teleo University does not offer traditional classroom education. Teleo University expects all students to participate in a local study group facilitated by T-Net International, where students collaborate with group members and complete directed instructional activities. Visit www.finishprojectzero.com/transform to find a training center in your country or contact info@teleouniversity.org to find a T-Net Training Center study group in your country.

Step 2: Submit the Application, Fee, Three Recommendations, and Transcripts

Applicants must submit the following items through their T-Net Training Center study group facilitator in their country or directly to the Office of Admissions if so directed:

1. **Admission Application:** Begin the application process by completing and submitting a paper application to your T-Net Training Center study group facilitator in your country. Click on the "Admissions" tab at www.teleouniversity.org to download an application.
2. **Application Fee:** Submit the \$50 (USD) non-refundable application fee through your T-Net Training Center study group facilitator, or for further assistance, contact admissions@teleouniversity.org. (NOTE: Diploma and Certificate students are **NOT required** to pay the \$50 application fee.)

3. **Acknowledge Agreement:** Affirm agreement with Teleo University's Statement of Faith and agree to abide by the school's policies and program requirements by checking the appropriate boxes on page two of the application form.
4. **Recommendations:** Teleo University requires three recommendation forms for all new applicants. Provide the following forms to the appropriate references. Have your references return the recommendation forms to your T-Net Training Center facilitator to submit to Teleo University along with your application and other required documents.
 - Recommendation 1: T-Net Training Center Trainer-Facilitator.
 - Recommendation 2: Personal Reference.
 - Recommendation 3: Ministry Reference.
5. **Transcript Evaluation:** Secondary school (high school), college, or university transcripts must be evaluated and reviewed for eligibility when you apply. The evaluation confirms if the student qualifies to begin the program for which the student has applied. To submit transcripts for evaluation:
 - Option 1: If your previous school offers official electronic (secure PDF) transcripts, this will be your fastest method. Request that your school send a copy to admissions@TeleoUniversity.org
 - Option 2: Submit a valid copy of your official transcript(s): 1) scan (PDF only) and upload the transcript document(s) through your tnetcenter.com online account, or 2) provide the transcript document(s) to your T-Net Training Center facilitator for document upload, or 3) if requested to do so, email the scanned (PDF only) transcript document(s) directly to admissions@teleouniversity.org.
 - Option 3: (USA only) If mailing a hard copy is the only option offered, have your official transcript sent to:

Teleo University
ATTN. Transcripts Department
4879 West Broadway Ave
Minneapolis MN 55445 USA

Step 3: Receive a Notice of Acceptance

After Teleo University has received and processed your application fee and required documents, the admission office will send the applicant a notice of acceptance or non-admission. The admissions department will recommend an appropriate alternative program for students who do not qualify for the requested program.

Step 4: Access Your Student Account

Using the "My Teleo" section of TeleoUniversity.org, access your Teleo University student online account.

Step 5: Pay Your Tuition and Proceed Through the Program

Teleo University enrolls students in prescribed programs of 9 or 10 four-month consecutive academic terms (36 or 40 months). There is no need to register for each term because of automatic enrollment for each term's prescribed courses. If you pay your tuition and earn passing grades, you will proceed automatically from one term to the next throughout the program.

TUITION AND FEES

1. **Tuition for a student in the United States:** (Students outside the USA pay tuition unique to their country.)
 - Certification Credits (T-Net School of Ministry) \$25 per term credit
 - Undergraduate Credits (diploma and bachelor's degree)–\$70 per term credit
 - Graduate Credits (master's degree)–\$80 per term credit
2. **Degree Fees:** Diploma students pay the required tuition but are exempt from degree fees. Master's and doctoral degree students (USA and International) must pay the following:

Teleo University Fees	USD	
Registration (Application Fee)	\$50.00	Paid at the beginning of year 1
Administration Fee	\$50.00	Paid at Term 4 / Core Module 4
Graduation Fee	\$50.00	Paid at Term 7 / Core Module 7 (or during year 3)
Total Fees Due	\$150.00	(all fees are non-refundable)

Past due degree fees may result in late fees or removal from the degree program.

SCHOLARSHIPS

Special need-based scholarships are available for students in the United States. The amount of the award is based on the student's financial need. In keeping with the institution's mission, special consideration is provided for recent immigrants to North America. Students in countries outside of the USA pay tuition based on each country.

CERTIFICATE IN CHRISTIAN MINISTRY
PROGRAM REQUIREMENTS
BY TERM

T-NET SCHOOL OF MINISTRY

T-Net School of Ministry certificates are for individuals who desire Teleo University's practical pastoral leadership training but do not need academic credit for their studies or do not meet the prerequisites to receive academic credit. Therefore, T-Net School of Ministry programs earn no formal academic credit. However, these certification programs are often recognized by denominations, church networks, and governments as approved pastoral training for ordination and ministerial credentials.

CERTIFICATE IN CHRISTIAN MINISTRY (CCM)

Program Description

The Certificate in Christian Ministry (CCM) is for lay leaders who are currently serving in a church who desire to increase their effectiveness in impacting their city, region, or people group with the Gospel of Jesus Christ. Students will learn to lead model sequential disciple making small groups. They will launch an outreach small group in their community and multiply new outreach groups by apprenticing new group leaders. From this homegroup network, they will grow their church or form a new church plant. Students will improve their Bible study skills, leadership development, evangelism, Bible teaching, and church organization.

Program Outcomes

Students who complete the requirements for this program will have met the following objectives:

1. Experience an intentional disciple making philosophy of ministry for the local church
2. Experience personal transformation and spiritual formation as a disciple who seeks to make disciples
3. Develop skills in Bible study methods and Bible teaching
4. Develop the skills and knowledge required to be an effective pastoral leader
5. Gain knowledge and skill in directing sequential disciple making with or within small groups
6. Multiply ministry by training and developing lay leaders as group leaders and church planters
7. Learn to organize a homegroup network into an intentional disciple making church

Program Requirements: Certificate in Christian Ministry (CCM)

This program is built upon the following core elements.

Course #	Title	Credits
BT111	(C1) Introduction to Finishing the Great Commission	2
ML121	(C2) Making and Multiplying Disciples	2
PM131	(C3) Evangelism and Outreach	3
PM132	(C4) Come and See Disciple Making	3
BT122	(C5) Bible Study Methods	4
ML212	(C6) Church Leader Training (Part 1)	4
ML213	(C7) Church Leader Training (Part 2)	4
ML214	(C8) Sustaining a Disciple Making Church	4
BT221	(C9) Teaching Survey of Bible and Doctrine	4
Total Course Program Credits		30

NOTE: Students in the Certificate of Christian Ministry program are encouraged to facilitate new generations of students but may graduate from this program without multiplying new generations of centers.

Admission Requirements

- 1) (United States residents) A high school diploma representing the successful completion of 12 years of schooling.
- 2) (Non-US residents) Completion of 10 years of schooling or demonstrated ability to study at this level.
- 3) An applicant must be active in *ministry and authorized to implement assignments within a local church.
*Active in Ministry typically is reflected by the following roles: Senior Pastor, Associate/Assistant Pastor, Church Planter, Elder/Church Leader, Pastor's Spouse.

Graduation Requirements

The student passes an assessment of his or her achievement of the graduate profile for this award, including:

- 1) Successful completion of 30 credit hours.
- 2) Successful completion of field education/Practical Ministry Assignments.
- 3) Model of the Student Life Character and Conduct and mastery of the Institutional Learning Outcomes.

Program Structure and Delivery

Students participate in this program year-round by completing three 16-week terms each year for 9 terms. Students are independent learners but participate in regularly scheduled study groups called T-Net Training Centers led by experienced facilitators.

Certificate in Christian Ministry (CCM)									
	Year 1			Year 2			Year 3		
Seminars	(C1) BT111 Intro to Finishing the Great Commission	(C2) ML121 Making and Multiplying Disciples	(C3) PM131 Evangelism and Outreach	(C4) PM132 Come See Level 2 Disciple Making	(C5) BT122 Bible Study Methods	(C6) ML212 Church Leader Training – Part 1	(C7) ML213 Church Leader Training – Part 2	(C8) ML214 Sustaining a Disciple Making Church	(C9) BT221 Teaching Survey of Bible and Doctrine
+Model DBS Experience	Model Follow Me DBS					Model Be with Me DBS			Ministry Community
Teaching Practicum: Training in the local church	Apprenticing Disciple Makers and Church Multipliers			Disciple Making Small Group Leader Training		Bible Study Methods Training Course			Bible and Doctrine Survey
			Evangelism Training Course	Steps Toward Spiritual Growth				Steps to Freedom in Christ	Teacher Training
*Facilitating a 1G Center					(C1) BT111 Intro to Finishing the Great Commission	(C2) ML121 Making and Multiplying Disciples	(C3) PM131 Evangelism and Outreach	(C4) PM132 Come See Level 2 Disciple Making	(C5) BT122 Bible Study Methods
*Coach 2G Center Trainers								(C1) BT111 Intro to Finishing the Great Commission	(C2) ML121 Making and Multiplying Disciples
Ministry Practicum: Outreach DBS to Church Plant	Launch Model 1 st Generation Outreach DBS								
						Coach and Supervise 2 nd Generation Outreach DBS			
						Coach and Supervise 3 rd Generation Outreach DBS			
Field Project								Connect Outreach DBS Groups into a Mid-Sized Fellowship	Project Report

+DBS – Discovery Bible Study

*NOTE: Students in the Certificate of Christian Ministry program are encouraged to facilitate new generations of students but may graduate from this program without multiplying new generations of centers.

COURSE DESCRIPTION: BT111 Introduction to Finishing the Great Commission

The course defines what finishing the Great Commission looks like and provides a strategy to equip the student to finish it in their lifetime. It also suggests a biblical approach to fund this effort. The course provides a study of the Great Commission and introduces how Jesus made disciples in training phases. Students learn how to train disciple making leaders in a model discipleship small group. Students also learn to lead their churches to increase commitment and financial stewardship. They learn to recruit the next-generation bi-vocational pastors, church planters, and church leaders that the students can train on their own or as part of a training team.

Credits: 2 credit hours (45 hours of designated learning activity or academic engagement per credit hour)

COURSE LEARNING OUTCOMES:

As a result of this course, the student will be able to:

- Teach the importance of finishing the Great Commission
- Begin to transform their church by starting to train disciple making leaders in a model small group
- Raise money to support the costs finishing the Great Commission, increasing weekly giving by 20% - 200%
- Begin to recruit others to join the student in the effort of finishing the Great Commission
- Know how to teach the course content to others

PROGRAM OUTCOMES:

This course supports the following program outcomes.

- Experience an intentional disciple making philosophy of ministry for the local church
- Experience personal transformation and spiritual formation as a disciple who seeks to make disciples
- Develop the skills and knowledge required to be an effective pastoral leader
- Gain knowledge and skill in directing sequential disciple making with or within small groups
- Multiply ministry by training and developing lay leaders as group leaders and church planters
- Learn to organize a homegroup network into an intentional disciple making church

COURSE RESOURCES:**Required Textbook(s)**

Introduction to Finishing the Great Commission. T-Net International. 2020.

Follow Me Phase Discovery Bible Study. Version 7.0 T-Net International. 2019.

Christian Ministry Program Auxiliary Manual. T-Net International, 2020.

Recommended Reading (visit www.teleouniversity.org/readinglab for additional program bibliography)

Hull, Bill, *Jesus Christ, Disciple Maker.* Grand Rapids, MI: Baker 2004.

Hull, Bill. *The Complete Book of Discipleship* Colorado Springs, CO, NavPress 2006.

Coleman, Robert E. *The Master Plan of Evangelism.* 1963. Old Tappan, NJ: Revell, 1987.

Coleman, Robert E., et al. *Disciplemaking: Training Leaders to Make Disciples.* Wheaton, IL: Billy Graham Center, 1994.

Eims, Leroy. *The Lost Art of Disciple Making.* Grand Rapids: Zondervan, 1978.

Wilkins, Michael J. *Following the Master: A Biblical Theology of Discipleship.* Grand Rapids: Zondervan, 1992.

Libraries

1. **Teleo University provides an online library accessible through the My Teleo web page:**

<https://www.teleouniversity.org/my-teleo>

Diploma and certificate program textbooks contain all the material needed to complete assignments for these awards and outside reading is not required. Diploma and certificate program students are not required to pay fees that include library access. Therefore, diploma and certificate students who wish to use the online library must pay a library access fee.

2. Local libraries are additional sources for information and research. Ask your group facilitator for local language library resources. Possibilities include:
 - Local colleges, seminaries, and universities
 - Public libraries
 - Church libraries, pastors' libraries, and other professionals' libraries

COURSE REQUIREMENTS / ASSIGNMENTS / GRADE POINTS:

1. **1.1 Participation and Coaching (20 grading points)**

Arrived for Course 1 early or on time. Attended every day and every hour of class. Returned to class after breaks early or on time. Did this so as not to miss material that will also be taught to others. If emergencies require missing a day or hour, student recruited another student to teach him/her the material without short-cuts. Contacted the trainer at least once a month between courses for coaching.

2. **1.2 Disciple Making Leader Training (Model Follow Me group) (15 grading points)**
 - Lay Leaders - Start to disciple and train a majority of your primary church leaders in a Model Follow Me group to equip them to be disciple making group leaders.
 - Alternative for multiple Lay Leaders from the same church – You must be in this group and must co-lead it.
 - **Provision for women whose denomination or culture restricts them from leading men: These women will recruit and train (in a women’s Follow Me group) the wives of the primary male leaders as well as any other primary leaders who are female. They will add the potential number of these together to determine the number of primary leaders they might train for grading purposes.**

3. **1.3 Stewardship Preaching (25 grading points)**

Implement the Stewardship material you were taught. Implement all nine steps. Preach a four-week series on this as taught. Use signed commitment cards and the “Money-back guarantee” as taught to earn the highest score. Increase your weekly giving by at least 20%.

 - Alternative for multiple Lay Church Leaders from the same church – You must plan this with a pastor and must preach at least one of the sermons yourself)
 - **Provision for women whose denomination or culture restricts them from leading men:** These women will implement this in their women’s Follow Me group, not by preaching to a congregation. Before they begin this, they must give each Follow Me group member a small blank piece of paper and ask each Follow Me group member to anonymously state their level of average weekly giving. Four weeks after teaching the stewardship series to their Follow Me group, the leader must do the same thing. Then she can compare giving before the series to giving after the series. (Example: there are 4 women in the Follow Me group. Before the series, the anonymous individual giving reported was 30 dollars for one, 20 for the second, 25 for the third and 15 for the fourth, for a total of 90 rupees. After teaching the four-week series, the anonymous individual giving was reported as 40 rupees for one, 35 for a second, 20 for a third and 25 for a fourth, for a total of 120 rupees. Subtract the starting giving level of 90 from the new giving level of 120 to find the increase of 30 rupees per week. Next, divide the increase of 30 rupees by the original giving level of 90 rupees, which equals .33, then multiply that by 100 to convert it to a percentage of 33%. Women must do steps 1 and 2 as written. Steps 3, 4,5,6,7 & 8 are done in their Follow Me group as described above. Step 9 is not required.

4. **1.4 Training Center Prospects for a Next-generation (10 grading points)**

The Christian Ministry Program (CM) is designed for Lay Church Leaders of congregations where there is no assigned pastor and for bi-vocational Church Planters and Pastors who do not have the time or educational background to complete T-Net International’s more rigorous program. In other words, CM students are the designated leaders of a local church.

 - Do not recruit the lay leaders within your local church and
 - Do not to recruit lay leaders from churches where there is a pastor unless that pastor is a T-Net graduate or willing to also attend the CM training center.

Use the **“Training Center Prospect List”** in the Auxiliary Manual and compile a list of 5-10 pastors, church planters, or Lay Church Leaders along with their contact information. These are persons that you will plan to contact after Course 2 and seek to persuade to become students in the next-generation training center where you will be part of the training team.

 - Spouses are assigned to help make the list and help make recruiting contacts.
 - **Provision for women whose denomination or culture restricts them from leading men:** These female students are responsible to make this contact list of persons who are in the same kind of ministries they are in.

5. **1.5 Course Exam (15 grading points)**

Study for the exam and memorize the correct responses to each question. NOTE: The exam is intended for individual review and is reinforced by group learning. Therefore, Christian Ministry Program students are encouraged to take this closed book exam in pairs or triads. After discussing responses to a question each student must write their final answer. Students will not always agree on the correct response and are free to write the answer they consider best.

6. **1.6 Ministry Data Sheets (15 grading points)**

The Ministry Data Sheets document how the pastor or staff have implemented the Tier 1 intentional disciple making principles and actionable steps in the local church. The report will seek to identify both successes and failures in revitalizing the local congregation as an intentional disciple making congregation. Extensive data collected is required throughout the three years of implementation. Submit the Initial Student Data Worksheets on the congregation. Complete the full Data Sheets before arriving for course 2. Do not leave any blank empty. Women taking this course with their spouse must fill out their own data sheet even though most data will be the same.

COURSE SCHEDULE:

Complete the following units of study using the approved study group schedule set by your T-Net Training Center facilitator. All units and assignments are intended to be completed within the four-month term.

- Unit 1 – Program Overview and Course Summary
- Unit 2 – Auxiliary Manual Overview
- Unit 3 – “Finishing” the Great Commission Look Like?
- Unit 4 – An In-Depth look at the Great Commission
- Unit 5 – Principles of Financial Stewardship in the Local Church

- Unit 6 – Nine Steps to Increase Giving
- Unit 7 – Four Sermons on Giving
- Unit 8 – Benefits of Teaching Stewardship to Your Church
- Unit 9 – Christ’s Training Phases
- Unit 10 – Building a Spiritual Growth Pathway
- Unit 11 – Training Your Initial Disciple Maker
- Unit 12 – Model Follow Me Discovery Bible Study (DBS) Group
- Unit 13 – Students Prepare to Lead Follow Me DBS
- Unit 14 – Students Lead a Follow Me DBS Group
- Unit 15 – Evaluation and Coaching Follow Me DBS
- Unit 16 – Planning Your Model Follow Me Group
- Unit 17 – Course Summary and Conclusion

COURSE PROCEDURES AND POLICIES:

1. Participation Policy

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2. Academic Honesty

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COURSE DESCRIPTION: ML121 Making and Multiplying Disciples

Students learn how to apprentice lay leaders to become effective small group disciple making leaders and plant house churches. Students will also learn how to find persons of peace and plant Discovery Bible Study Groups in cultural pockets of people different from their church. Further, students learn to manage a network of Discovery Bible Study "house churches" and transform multiple DBS groups into mid-sized churches.

Credits: 2 credit hours (45 hours of designated learning activity or academic engagement per credit hour)

COURSE LEARNING OUTCOMES:

As a result of this course, the student will be able to:

- Train and deploy small group disciple making leaders and church planters
- Identify a person of peace who will help start a new Discovery Bible Study
- Manage a network of house churches
- Recruit even more pastors to help finish the Great Commission

PROGRAM OUTCOMES:

This course supports the following program outcomes.

- Experience an intentional disciple making philosophy of ministry for the local church
- Experience personal transformation and spiritual formation as a disciple who seeks to make disciples
- Develop the skills and knowledge required to be an effective pastoral leader
- Gain knowledge and skill in directing sequential disciple making with or within small groups
- Multiply ministry by training and developing lay leaders as group leaders and church planters
- Learn to organize a homegroup network into an intentional disciple making church

COURSE RESOURCES:**Required Textbook(s)**

Making and Multiplying Disciples. Version 7.0 T-Net International. 2020.

Discovery Bible Study-Phased Disciple Path Scriptures. Version 7.0 T-Net International. 2020.

Christian Ministry Program Auxiliary Manual. T-Net International, 2020.

Recommended Reading (visit www.teleouniversity.org/readinglab for additional program bibliography)

Watson, David. *Contagious Disciple Making: Leading Others on a Journey of Discovery*

Trousdale, Jerry. *Contagious Disciple Making: Leading Others on a Journey of Discovery*

Trousdale, Jerry and Glenn Sunshine. *The Kingdom Unleashed: How Jesus' 1st-Century Kingdom Values Are Transforming Thousands of Cultures and Awakening His Church*

Garrison, David. *Church Planting Movements: How God is Redeeming a Lost World*.

Libraries

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2. Local libraries are additional sources for information and research. Ask your group facilitator for local language library resources. Possibilities include:
 - Local colleges, seminaries, and universities
 - Public libraries
 - Church libraries, pastors' libraries, and other professionals' libraries

COURSE REQUIREMENTS / ASSIGNMENTS / GRADE POINTS:

1. **2.1 Participation and Coaching (20 grading points)**
Arrived for Course 2 early or on time. Attended every day and every hour of class. Returned to class after breaks early or on time. Did this so as not to miss material that will also be taught to others. If emergencies require missing a day or hour, student recruited another student to teach him/her the material without short-cuts. Contacted the trainer at least once a month between courses for coaching..
2. **2.2 Disciple Making Leader Training (Model Follow Me group) (20 grading points)**
 - CM Students - Start to disciple and train a majority of your primary church leaders in a Model Follow Me group
 - Alternative for multiple Lay Church Leaders from the same church – You must be in this group and must co-lead it.

Provision for women whose denomination or culture restricts them from leading men: These women will recruit and train (in a women's Follow Me group) the wives of the primary male leaders as

well as any other primary leaders who are female. Use the total of these two types of leaders as the number of primary women leaders they might train..

3. **2.3 Training Center Prospects for a Next-generation (10 grading points)**

The Christian Ministry Program (CM) is designed for Lay Church Leaders of congregations where there is no assigned pastor and for bi-vocational Church Planters and Pastors who do not have the time or educational background to complete T-Net International's more rigorous program. In other words, CM students are the designated leaders of a local church.

- Do not recruit the lay leaders within your local church and
- Do not to recruit lay leaders from churches where there is a pastor unless that pastor is a T-Net graduate or willing to also attend the CM training center.

Make a personal appointment with as many of your training center prospects as allow you to come (1 to 2 appointments each week). Take a fellow student with you and use the T-Net Project Zero presentation at the front of the Auxiliary Manual to present T-Net to them. Show them (on a computer or smartphone) the T-Net website (www.Tnetwork.com). Discuss the benefits they could receive. Tell them about your own experience with increased giving and discipling your leaders. Tell them the date the next-generation will start. Invite them to become students and give them a T-Net CM Training Center Application form. Ask them for additional names of prospect to whom you could present this opportunity. Try to present to at least half of your prospects. At Course 3, your trainer will organize all of you into training teams of pairs or triads to co-teach a training center together starting after Course 5.

- Spouses are to help make the list and assist in recruiting.

4. **2.4 Recruit Outreach Come and See DBS Leaders (20 grading points)**

Recruit 2-4 lay leaders from your church who agree to help launch new Outreach Come and See Discovery Bible Studies. If they are not already attending it, these lay leaders will need to join your Model Follow Me group (or you will start a second Model Follow Me group) and join the other leaders in using the **Making and Multiplying Disciples** apprentice manual (from Course 2). Have apprentices keep a record of lessons covered in the front of their manuals.

- Alternative for multiple Lay Church Leaders from the same church – You must be in this group and must co-lead it.
- **Provision for women whose denomination or culture restricts them from leading men:** These will complete this assignment within their Model Follow Me group.

5. **2.5 Course Exam (15 grading points)**

Master the material in Course 2. Study for the exam and memorize the correct responses to each question. NOTE: The exam is intended for individual review and is reinforced by group learning. Therefore, Christian Ministry Program students are encouraged to take this closed book exam in pairs or triads. After discussing responses to a question each student must write their final answer. Students will not always agree on the correct response and are free to write the answer they consider best.

6. **2.6 Ministry Data Sheets (15 grading points)**

Implement disciple making in your local church and record the results of this implementation in the Data Sheets course by course.. Complete the full Data Sheets before arriving for Course 3. Do not leave any blank empty. Also bring your Auxiliary Manual with you to Course 3. Women taking this course with their spouse must fill out their own data sheet even though most data will be the same.

COURSE SCHEDULE:

Complete the following units of study using the approved study group schedule set by your T-Net Training Center facilitator. All units and assignments are intended to be completed within the four-month term.

Part 1: Saturation Church Planting and Disciple Making Movements

- Unit 1 – Disciple Making Movements and T-Net
- Unit 2 – SCP/CPM/DMM, Long Tail, Six Steps
- Unit 3 – Step One – Must Be a Disciple
- Unit 4 – Orality
- Unit 5 – Step Two – Prayer
- Unit 6 – LAB: Discovery Bible Study (DBS) – Luke 10
- Unit 7 – Step Three – Engagement
- Unit 8 – Step Four – Person of Peace
- Unit 9 – Step Five – Come and See Discovery Bible Study Groups
- Unit 10 – Step Six – Coaching DBS Groups to Mid-Sized Groups
- Unit 11 – Transitioning DBS to Become a Church
- Unit 12 – LAB – Organizing Your Plan
- Unit 13 – Model Follow Me Discovery Bible Study
- Unit 14 – Practice Follow Me DBS

Part 2: Intentional Disciple Making Principles

- Unit 1 – Introduction – Apprenticing Church Leaders
- Unit 2 – Developing Leaders by Apprenticeship
- Unit 3 – Finishing the Great Commission
- Unit 4 – Jesus, on Discipleship
- Unit 5 – Building Relationships that Make Disciples
- Unit 6 – Building Ministries that Make Disciples
- Unit 7 – Five Church Infrastructure Options
- Unit 8 – Disciple Making in Different Structures

COURSE PROCEDURES AND POLICIES:

1. **Participation Policy**

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2. **Academic Honesty**

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3. **Style Guide for Academic Writing**

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COURSE DESCRIPTION: PM131 Evangelism and Outreach

Students learn practical evangelism tools to train disciple makers and church planters to share the gospel effectively. The course teaches students how to write their faith story, share the gospel personally, and work as a group to introduce people to Jesus Christ in a friendly, positive manner. Students learn to launch and lead an expanding network of Outreach Come and See Discovery Bible Studies. Students will also learn how to apprentice a person of peace to lead an Outreach Come and See Discovery Bible Study group. Students also learn to use *the Disciple Making Small Group Leader Training* apprentice manual to equip their leaders further.

Credits: 3 credit hours (45 hours of designated learning activity or academic engagement per credit hour)

COURSE LEARNING OUTCOMES:

As a result of this course, the student will be able to:

- Train their entire church to share their faith story and the gospel of Christ
- Win new believers to Christ and their church in the next four months
- Launch and lead an expanding network of Outreach Come and See Discovery Bible Studies
- Apprentice a person of peace to lead an Outreach Come and See Discovery Bible Study group
- Disciple these new believers effectively

PROGRAM OUTCOMES:

This course supports the following program outcomes.

- Experience an intentional disciple making philosophy of ministry for the local church
- Experience personal transformation and spiritual formation as a disciple who seeks to make disciples
- Develop the skills and knowledge required to be an effective pastoral leader
- Gain knowledge and skill in directing sequential disciple making with or within small groups
- Multiply ministry by training and developing lay leaders as group leaders and church planters
- Learn to organize a homegroup network into an intentional disciple making church

COURSE RESOURCES:**Required Textbook(s)**

Evangelism Training Course. Version 7.1 T-Net International. 2020.

Making and Multiplying Disciples. Version 7.0 T-Net International. 2020.

Disciple Making Small Group Leader Training. Version 7.1 T-Net International. 2020.

Discovery Bible Study: Disciple Path Scriptures for the Come and See Phase. Version 7.0 T-Net International. 2019.

Christian Ministry Program Auxiliary Manual. T-Net International, 2020.

Recommended Reading (visit www.teleouniversity.org/readinglab for additional program bibliography)

Green, Michael. *Evangelism Through the Local Church*

Hamilton, Adam. *Christianity and World Religion: Questions We Ask About Other Faiths*

Hexham, Irving. *Encountering World religions: A Christian Introduction*

Packer, J.I. *Evangelism and the Sovereignty of God*.

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2. Local libraries are additional sources for information and research. Ask your group facilitator for local language library resources. Possibilities include:
 - Local colleges, seminaries, and universities
 - Public libraries
 - Church libraries, pastors' libraries, and other professionals' libraries

COURSE REQUIREMENTS / ASSIGNMENTS / GRADE POINTS:

1. **3.1 Participation and Coaching (15 grading points)**

Arrived for Course 3 early or on time. Attended every day and every hour of class. Returned to class after breaks early or on time. Did this so as not to miss material that will also be taught to others. If emergencies require missing a day or hour, student recruited another student to teach him/her the material without short-cuts. Contacted the trainer at least once a month between courses for coaching.

2. **3.2 Disciple Making Leader Training (Model Follow Me group) (15 grading points)**
Continue to disciple and train a majority of your primary church leaders in a Model Follow Me group to equip them to be disciple making group leaders. Include Outreach Come and See Discovery Bible Study group apprentices in this group. This group must meet every week.
 - Alternative for multiple Lay Church Leaders from the same church – You must be in this group and must co-lead it.
 - **Provision for women whose denomination or culture restricts them from leading men:** These women will recruit and train (in a women’s Follow Me group) the wives of the primary male leaders as well as any other primary leaders who are female. Use the total of these two types of leaders as the number of primary women leaders they might train.

3. **3.3 Evangelism Training for Primary Leaders (10 grading points)**
Teach the complete Evangelism Training Course to the primary leaders and Outreach Come and See apprentices who are part of your Model Follow Me group. Teach your group to use the ‘Matthew Party’ as part of this training. **(If you use a seminar format to teach this course to your congregation then you can combine training your primary leaders with training the adults in your congregation— assignments 3.4 and 3.5)**
 - (Alternative for non-pastors – You must be in this group and must co-lead it)
 - **Provision for women whose denomination or culture restricts them from leading men:** Women will recruit and train (in a woman’s Follow Me group) the wives of the primary male leaders as well as any other primary leaders who are female.

4. **3.4 Evangelism Training for Adult Congregation Members (10 grading points)**
Teach the complete Evangelism Training Course to your entire adult congregation, either in a seminar or in small groups. Teach your congregation to use the “Matthew Party” as part of this training. (If you desire, assign one or more of your Model Follow Me group apprentices to do this teaching)
 - Alternative for non-pastors – You must be in this training and must co-lead it
 - **Provision for women whose denomination or culture restricts them from leading men:** These women are not required to teach but must assist in facilitating the training course. They will receive a “4” for this assignment if they assist in this training.

5. **3.5 Launch Model Outreach Come and See DBS (15 grading points)**
With the Outreach Come and See group leaders you recruited into the Model Follow Me group launch at least one Model Outreach “Come and See group” in accordance with the plan you made to start Come and See groups in Course 3 and meet at least four times before Course 4. Your Model Outreach Come and See group(s) must be made up of at least 30% (and preferably more than 50%) of persons who were not previously attending your church. In a Model Outreach Come and See group you should have several *apprentice leaders who plan to later launch their own groups. **If you are using a “house church” model, this Outreach Come and See group will be your first church plant!**
 - **Provision: Women who are restricted from training men will lead an Outreach Come and See group made up of women.**
 - (Alternative for non-pastors – You must lead or co-lead an Outreach Come and See group)com

6. **3.6 Training Center Prospects (10 grading points)**
The Christian Ministry Program (CM) is designed for Lay Church Leaders of congregations where there is no assigned pastor and for bi-vocational Church Planters and Pastors who do not have the time or educational background to complete T-Net International’s more rigorous program. In other words, CM students are the designated leaders of a local church.
 - Do not recruit the lay leaders within your local church and
 - Do not to recruit lay leaders from churches where there is a pastor unless that pastor is a T-Net graduate or willing to also attend the CM training center.

Continue to make appointments and collect T-Net CM Training Center Applications and fees just as you did between courses 3 and 4. You should continue to work on this until you have at least 5 or more applications/fees collected from your own list of contacts or from additional contacts you collected yourself. This is where new contacts given to you by those you already registered will help. (When a pastor knows his friend already signed up, he will be more open to doing the same.) You will be graded on the number of T-Net Training Center Applications /fees turned in (– not on the number who promised to do this later.) Your goal is to get 5 or more total T-Net Training Center Applications by Course 5.

7. **3.7 Course Exam (15 grading points)**
Master the material in Course 3. Study for the exam and memorize the correct responses to each question. NOTE: The exam is intended for individual review and is reinforced by group learning. Therefore, Christian Ministry Program students are encouraged to take this closed book exam in pairs or triads. After discussing responses to a question each student must write their final answer. Students will not always agree on the correct response and are free to write the answer they consider best.

8. **3.8 Ministry Data Sheets (10 grading points)**
Implement disciple making in your local church and record the results of this implementation in the Data Sheets course by course.. Complete the full Data Sheets before arriving for Course 4. Do not leave any blank empty. Also bring your Auxiliary Manual with you to Course 4. Women taking this course with their spouse must fill out their own data sheet even though most data will be the same.

COURSE SCHEDULE:

Complete the following units of study using the approved study group schedule set by your T-Net Training Center facilitator. All units and assignments are intended to be completed within the four-month term.

Resource: *DBS Disciple Path Scriptures for the Come and See Phase*

Unit 1 – Using “Come and See” DBS Groups for Church Multiplication

Unit 2 – Creating Bridges Into a Come and See DBS

Resource: *Making and Multiplying Disciples (Part 3)*

Unit 3 – Preparation and Practice Come and See DBS

Unit 4 – Identify tools for Orality DBS

Unit 5 – Come and See DBS 4 Column Preparation Person of Peace

Unit 6 – Practice Come and See DBS Orality Version

Resource: *Evangelism Training Course*

Unit 7 – Class 1: Witness in the Power of the Spirit

Unit 8 – Class 2: How to Present the Gospel

Unit 9 – Class 3: Your Personal Testimony

Unit 10 – Class 4: Begin an Evangelistic Conversation

Unit 11 – Class 5: Assurance of Salvation

Unit 12 – Class 6: Cultivating the Best Environment

Unit 13 – Class 7: Prayer Care Share Method

Unit 14 – Class 8: Access Ministries

Unit 15 – Class 9: Matthew Party

Unit 16 – Class 10: Strategies

Unit 17 – Class 11: Evangelism, Looking Back

Resource: *Disciple Making Small Group Leader Training*

Unit 18 – What is a Disciple making Church?

Unit 19 – How Do We Make Disciples Using Our Church?

Unit 20 – The Role of the Small Groups in a Disciple Making Church

Unit 21 – Who Can Lead?

Unit 22 – Review Auxiliary Manual Assignments

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COURSE DESCRIPTION: PM132 Come and See Disciple Making

In this course, students will complete the manual Disciple Making Small Group Leader Training. They will learn the essential dynamics and principles of leading a disciple making small group and be prepared to lead and launch disciple making small groups in the local church so that members grow from one spiritual phase to the next. This course also includes *Steps Toward Spiritual Growth*. This essential discipling tool has twelve sessions focused on helping move Christians toward spiritual growth and maturity by introducing them to the essential elements of spiritual understanding and Christian living. This course is also a transferable tool designed to create disciple makers by empowering and encouraging everyone who has been disciplined using the twelve lessons to become a disciple maker and share them in the same way.

Credits: 3 credit hours (45 hours of designated learning activity or academic engagement per credit hour)

COURSE LEARNING OUTCOMES:

As a result of this course, the student will be able to

- Train and deploy small group disciple making leaders
- Understand sequential disciple making small groups
- Use good small group dynamics and equip others to do so
- Train new disciple making small group leaders using a transferable training method
- Have a biblical understanding of twelve foundational subjects for growing Christians
- Gain skills in discipling believers in Christian living and basic Bible knowledge and doctrine
- Disciple another person or a group using *Steps Toward Spiritual Growth*

PROGRAM OUTCOMES:

This course supports the following program outcomes.

- Experience an intentional disciple making philosophy of ministry for the local church
- Experience personal transformation and spiritual formation as a disciple who seeks to make disciples
- Develop the skills and knowledge required to be an effective pastoral leader
- Gain knowledge and skill in directing sequential disciple making with or within small groups
- Multiply ministry by training and developing lay leaders as group leaders and church planters
- Learn to organize a homegroup network into an intentional disciple making church

COURSE RESOURCES:**Required Textbook(s)**

Disciple Making Small Group Leader Training. Version 7.1 T-Net International. 2020.
Durey, David. *Steps Toward Spiritual Growth*. Version 7.1 T-Net International. 2020.

Recommended Reading (visit www.teleouniversity.org/readinglab for additional program bibliography)

Adsit, Christopher B. *Personal Disciple-Making: A Step-by-Step Guide for Leading a Christian from New Birth to Maturity*. San Bernardino: Here's Life, 1988.

Arn, Win, and Charles Arn. *The Master's Plan of Making Disciples*. 1982. Grand Rapids: Baker, 1998.

Coleman, Robert E. *The Master Plan of Evangelism*. 1963. Old Tappan, NJ: Revell, 1987.

Comiskey, Joel. *G-12 Groups*. Houston: Touch, 1999.

---. *Home Cell Group Explosion*. Houston: Touch, 1998.

---. *Reap the Harvest*. Houston: Touch, 1999.

Eims, Leroy. *The Lost Art of Disciple Making*. Grand Rapids: Zondervan, 1978.

Warren, Rick. *The Purpose Driven Church: Growing without Compromising Your Message and Mission*. Grand Rapids: Zondervan, 1995.

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 - Local colleges, seminaries, and universities
 - Public libraries
 - Church libraries, pastors' libraries, and other professionals' libraries

COURSE REQUIREMENTS / ASSIGNMENTS / GRADE POINTS:

1. **4.1 Participation and Coaching (15 grading points)**

Arrived for Course 4 early or on time. Attended every day and every hour of class. Returned to class after breaks early or on time. Did this so as not to miss material that will also be taught to others. If emergencies require missing a day or hour, student recruited another student to teach him/her the material without short-cuts. Contacted the trainer at least once a month between courses for coaching.
2. **4.2 Disciple Making Leader Training (Model Follow Me group) (15 grading points)**

Continue to disciple and train a majority of your primary church leaders in a Model Follow Me group to equip them to be disciple making group leaders. Include Outreach Come and See apprentices in this group. This group must meet **every** week. After the start of Course 4 begin using the **Disciple Making Small Group Leader** manual (from Course 2). This manual provides general training on sequential disciple making small groups, not specifically Discovery Bible Studies.

 - Alternative for multiple Lay Church Leaders from the same church – You must be in this group and must co-lead it.
 - **Provision for women whose denomination or culture restricts them from leading men:** These women will train (in a women’s Follow Me group) the wives of the primary male leaders as well as any other primary leaders who are female. Use the total of these two types of leaders as the number of primary women leaders they might train.
3. **4.3 Training Primary Leaders in Steps Toward Spiritual Growth (10 grading points)**

Teach the complete Steps Toward Spiritual Growth to the primary leaders and Outreach Come and See apprentices who are part of your Model Follow Me group. **(If you use a seminar format to teach this course to your congregation, then you can combine training your primary leaders with training the adults in your congregation—assignments 4.3 and 4.4)**

 - (Alternative for non-pastors – You must be in this group and must co-lead it)
 - **Provision for women whose denomination or culture restricts them from leading men:** Women will recruit and train (in a woman’s Follow Me group) the wives of the primary male leaders as well as any other primary leaders who are female.
4. **4.4 Training Adult Congregation Members in Steps Toward Spiritual Growth (10 grading points)**

Teach the complete Steps Toward Spiritual Growth (STSG) course to your entire adult congregation, either in a seminar or in small groups. (If you desire, assign one or more of the primary leaders in your Model Follow Me group apprentices to do this teaching)

 - Alternative for non-pastors – You must be in this training and must co-lead it
 - **Provision for women whose denomination or culture restricts them from leading men:** These women are not required to teach but must assist in facilitating the training course. They will receive a “4” for this assignment if they assist in this training. “Student Course Report” registration and grades
5. **4.5 Launch Model Outreach Come and See DBS (15 grading points)**

With the Outreach Come and See group leaders you recruited into the Model Follow Me group launch at least one Model Outreach “Come and See group” in accordance with the plan you made to start Come and See groups in Course 3 and meet at least six times before Course 5. In a Model Outreach Come and See group you should have several *apprentice leaders who plan to later launch their own groups. **If you are using a “house church” model, this Outreach Come and See group will be your first church plant! Provision:** Women who are restricted from training men will lead an Outreach Come and See group made up of women. (Alternative for non-pastors – You must lead or co-lead an Outreach Come and See group)
6. **4.6 Training Center Prospects (10 grading points)**

The Christian Ministry Program (CM) is designed for Lay Church Leaders of congregations where there is no assigned pastor and for bi-vocational Church Planters and Pastors who do not have the time or educational background to complete T-Net International’s more rigorous program. In other words, CM students are the designated leaders of a local church.

 - Do not recruit the lay leaders within your local church and
 - Do not to recruit lay leaders from churches where there is a pastor unless that pastor is a T-Net graduate or willing to also attend the CM training center.

Make an appointment and take a T-Net CM Training Center Applications to each pastor who agreed for you to return. Take another student with you and each give a testimony of how T-Net has benefited your church. Challenge your prospect to fill out a T-Net CM Training Center Application with the registration fee (if applicable). Tell each prospect the exact date this training will start. Ask again for more prospect contacts. Turn in your signed T-Net Training Center Applications and fees to your trainer at Course 5. You will be graded on the number of T-Net Applications/fees turned in (– not on the number who promised to do this later.)
7. **4.7 Course Exam (15 grading points)**

Master the material in Course 3. Study for the exam and memorize the correct responses to each question. NOTE: The exam is intended for individual review and is reinforced by group learning. Therefore, Christian Ministry Program students are encouraged to take this closed book exam in pairs or triads. After discussing responses to a question, each student must write their final answer. Students will not always agree on the correct response and are free to write the answer they consider best.

8. **4.8 Ministry Data Sheets (10 grading points)**
Implement disciple making in your local church and record the results of this implementation in the Data Sheets course by course.. Complete the full Data Sheets before arriving for Course 5. Do not leave any blank empty. Also bring your Auxiliary Manual with you to Course 5. Women taking this course with their spouse must fill out their own data sheet even though most data will be the same.

COURSE SCHEDULE:

Complete the following units of study using the approved study group schedule set by your T-Net Training Center facilitator. All units and assignments are intended to be completed within the four-month term.

Resource: Disciple Making Small Group leader Training (Part I: Small Group Principles)

- Unit 5—Components of a Small Group Meeting
- Unit 6—Leading Your First Few Meetings
- Unit 7—Moving Your Group to Warmth and Transparency
- Unit 8—Having a great group discussion
- Unit 9—How Do We Encourage Whole Church Evangelism?
- Unit 10—Birth to Death; Understanding Your Group Life Cycle
- Unit 11—Letting God's Word Transform Your Group
- Unit 12—Handling Group Difficulties
- Unit 13—Challenging Personalities

Resource: Disciple Making Small Group leader Training

- Unit 14—**Part II: Tools for Leading Open/Outreach Groups**
 - Chapter 1—What is The Purpose of a "Come and See" Group?
 - Chapter 2—How Might I Start a New "Come and See" Group?
 - Chapter 3—How Might I Multiply "Come and See" Groups?
 - Chapter 4—How Do I Help People Take the Next Step?
- Unit 15—**Part III: Tools for Leading Accountability Groups**
 - Chapter 1—What are the Distinctives of a "Follow Me" Group?
 - Chapter 2—How Do I Start a New "Follow Me" Group?
 - Chapter 3—How Should I Shepherd and Coach My Group?
 - Chapter 4—How Do I Help People Go to the Service Level?

Resource: Steps Toward Spiritual Growth

- Unit 1: Assurance of Salvation
- Unit 2: Victory Over Sin and Temptation
- Unit 3: Prayer
- Unit 4: The Bible-God's Word
- Unit 5: Sharing Your Faith
- Unit 6: Fellowship
- Unit 7: The Attributes of God
- Unit 8: The Person of Jesus
- Unit 9: The Holy Spirit
- Unit 10: Stewardship
- Unit 11: Obedience
- Unit 12: Spiritual Gifts

COURSE PROCEDURES AND POLICIES:

1. **Participation Policy**
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2. **Academic Honesty**
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3. **Style Guide for Academic Writing**
Teleo University has created a Style Guide for Academic Writing adapted from the [MLA](#) (Modern Language Association) style guide. Use the university style guide when writing papers for all courses.
4. **Spelling and Grammar Checker Setup**
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COURSE DESCRIPTION: BT122 Bible Study Methods

In this course, students will complete the *Bible Study Methods* manual. Students will learn how to use Bible student methods as the foundation for developing strong, biblical-based messages. They will also learn how to use the *Bible Study Methods* manual to teach church leaders and church members how to study and interpret the Bible correctly.

Credits: 4 credit hours (45 hours of designated learning activity or academic engagement per credit hour)

COURSE LEARNING OUTCOMES:

As a result of this course, the student will be able to:

- Train others to study, understand and teach the Bible
- Train all their church leaders to understand and teach the Bible
- Recruit even more pastors to help finish the Great Commission
- Continue to train and deploy church planters
- Gain mastery of curriculum content learned as a student, used as a practitioner, taught to peers

PROGRAM OUTCOMES:

This course supports the following program outcomes.

- Experience personal transformation and spiritual formation as a disciple who seeks to make disciples
- Develop skills in Bible study methods and Bible teaching
- Develop the skills and knowledge required to be an effective pastoral leader
- Multiply ministry by training and developing lay leaders as group leaders and church planters

COURSE RESOURCES:**Required Textbook(s)**

Bible Study Methods Training Course. Version 7.1 T-Net International. 2020.

Christian Ministry Program Auxiliary Manual. T-Net International, 2020.

Recommended Reading (visit www.teleouniversity.org/readinglab for additional program bibliography)

Fee, Gordon D. and Douglas Stuart. *How to Read the Bible for All It's Worth*

Hendricks, Howard. *Living by the Book*

Longman, Tremper III. *Reading the Bible with Heart and Mind*

Chapel, Bryan. *Christ-centered Preaching*

Keller, Tim. *Preaching*

Lloyd-Jones, Martin. *Preaching & Preachers*

Piper, John. *The Supremacy of God in*

Robinson, Haddon. *Biblical Preaching*

Libraries

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2. Local libraries are additional sources for information and research. Ask your group facilitator for local language library resources. Possibilities include:
 - Local colleges, seminaries, and universities
 - Public libraries
 - Church libraries, pastors' libraries, and other professionals' libraries

COURSE REQUIREMENTS / ASSIGNMENTS / GRADE POINTS:

1. **5.1 Participation and Coaching (10 grading points)**
Arrived for Course 5 early or on time. Attended every day of class and every hour of class. Returned to class after breaks early or on time. Do this so as not to miss material you will need to teach others. If emergencies require missing a day or hour, student will recruit another student to teach him the material without short-cuts. Contact your trainer at least once a month between courses for coaching.
2. **5.2 Disciple Making Leader Training (Model Follow Me group) (10 grading points)**
Continue to disciple and train a majority of your primary church leaders in a Model Follow Me group to equip them to be disciple making group leaders. Include Outreach Come and See apprentices in this group. This group must meet **every** week. After the start of Course 4 begin using the **Disciple Making Small Group Leader** manual (from Course 2). This manual provides general training on sequential disciple making small groups, not specifically Discovery Bible Studies.

- Alternative for multiple Lay Church Leaders from the same church – You must be in this group and must co-lead it.
 - **Provision for women whose denomination or culture restricts them from leading men:** These women will train (in a women’s Follow Me group) the wives of the primary male leaders as well as any other primary leaders who are female. Use the total of these two types of leaders as the number of primary women leaders they might train.
3. **5.3 Training Primary Leaders in Bible Study Methods (BSM) (10 grading points)**
Teach at least half (10) of the 20 Bible Study Methods lay version lessons to the primary leaders and Outreach Come and See apprentices who are part of your Model Follow Me group. **(If you use a seminar format to teach this course to your congregation then you can combine training your primary leaders with training the adults in your congregation—assignments 5.3 and 5.4)**
 - (Alternative for non-pastors – You must be in this group and must co-lead it)
 - **Provision for women whose denomination or culture restricts them from leading men:** Women will recruit and train (in a woman’s Follow Me group) the wives of the primary male leaders as well as any other primary leaders who are female.
 4. **5.4 Training Adult Church Members in Bible Study Methods (BSM) (10 grading points)**
Teach at least half (10) of the 20 Bible Study Methods lay version lessons to the adult members and attendees in your church. **(If you use a seminar format to teach this course to your congregation then you can combine training your primary leaders with training the adults in your congregation—assignments 5.3 and 5.4)**
 - (Alternative for non-pastors – You must be in this group and must co-lead it)
 - **Provision for women whose denomination or culture restricts them from leading men:** Women will recruit and train (in a woman’s Follow Me group) the wives of the primary male leaders as well as any other primary leaders who are female.
 5. **5.5 Launch New Outreach Come and See DBS Groups (10 grading points)**
Release one or more apprentices from your Model Outreach Come and See group to launch new Outreach “Come and See” Discovery Bible Study groups that meet 6-10 times before Course 6. If you are using a “house church” model, these Outreach Come and See group will be your house church plants. Continue to meet with your Outreach Come and See group leaders in the Model Follow Me group. **Provision:** Women who are restricted from training men will lead an Outreach Come and See group made up of women. (Alternative for non-pastors – You must lead or co-lead an Outreach Come and See group)
 6. **5.6 Stewardship Preaching (10 grading points)**
Re-teach the stewardship material you were taught in Course 1. Implement all nine steps. Preach a four-week series on this as taught. Use different sermons this time. Be sure to use testimonies from persons who made commitments last year. Use signed commitment cards and the “Money-Back Guarantee” as taught for the highest score. Increase your weekly giving by at least 20%. (Alternatives for students who are not the senior lay leader are the same as in the Course One assignment).
 7. **5.7 Course Exam (10 grading points)**
Master the material in Course five. Study for the exam and memorize the correct responses to each question. NOTE: The exam is intended for individual review and is reinforced by group learning. Therefore, Christian Ministry Program students are encouraged to take this closed book exam in pairs or triads. After discussing responses to a question, each student must write their final answer. Students will not always agree on the correct response and are free to write the answer they consider best.
 8. **5.8 Ministry Data Sheets (10 grading points)**
Implement disciple making in your local church and record the results of this implementation in the Data Sheets course by course.. Complete the full Ministry Data Sheets Collected at Course 6 before arriving for Course 6. Do not leave any blank empty. Also bring your Auxiliary Manual with you to Course 6. Women taking this course with their spouse must fill out their own data sheet even though most data will be the same.
 9. **5.9 Teaching CM Course 1 (10 grading points)**
The Christian Ministry Program is designed for bi-vocational Pastors and Church Planters who do not have the time or educational background to complete T-Net International’s more rigorous program and for Lay Church Leaders of congregations where there is no assigned pastor. Train your next-generation training center by teaching or co-teaching all of Course 1, *Introduction to Finishing the Great Commission*, to your students. Make a folder for each of your students and keep accurate records on each one. **Provision for women whose denomination or culture restricts them from leading men:** These female students are responsible to study material to be taught and to come to this next-generation training to help trainers and to coach other female students, but will not teach any sessions or be graded for doing so.
 10. **5.10 Trainer-Student Monthly Coaching (10 grading points)**
Coach and supervise your next-generation training center students once each month for four months by making monthly coaching contacts with each assigned student. Meet in clusters of 2-3 or individually either face to face, video, or phone. Use the Monthly Coaching “Action Step Checklist” as a guide to coach your students to complete their training center assignments.

COURSE SCHEDULE:

Complete the following units of study using the approved study group schedule set by your T-Net Training Center facilitator. All units and assignments are intended to be completed within the four-month term.

- Unit 1 – Introduction to Bible Study Methods
- Unit 2 – Observation Questions: Who, What, When, Where, Why, How
- Unit 3 – Observation: Action Words and Relational Words
- Unit 4 – Observation: Subjects, Objects and Modifiers
- Unit 5 – Observation: Independent and Dependent Clauses and Connecting Words
- Unit 6 – Observation: Analyzing the Structure of a Passage
- Unit 7 – Interpretation: Six Principles of Interpreting Figures of Speech
- Unit 8 – Lessons on Interpretation
 - Interpreting Apocalyptic Passages
 - Interpreting Psalms and Proverbs
 - Interpreting Scripture with Scripture
- Unit 9 – Stating the Summary Interpretation and Lesson Idea
- Unit 10 – Application
- Unit 11 – Developing a Lesson
- Unit 12 – Bible Study Methods Group Project
 - Steps 1- 2 Personal Preparation and Observation Questions
 - Step 3 Do a Logical Layout
 - Step 4 Figures of Speech
 - Step 5 Ask and answer interpretive questions
 - Step 6 Write a summary interpretation
 - Step 7 Universal Principles
 - Step 8 List the most important concrete applications
 - Step 9 Re-state the summary interpretation in the form of a lesson idea
 - Step 10 Structure your lesson
 - Step 11 Polish the lesson
 - Step 12 Create an outline of your full message

COURSE PROCEDURES AND POLICIES:

1. **Participation Policy**

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2. **Academic Honesty**

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Teleo University has created a Style Guide for Academic Writing adapted from the [MLA](#) (Modern Language Association) style guide. Use the university style guide when writing papers for all courses.
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COURSE DESCRIPTION: ML212 Church Leader Training (Part 1)

In this course, students will learn to create foundational documents for a church: Purpose Statement, Doctrinal Statement, Target Statement, and Vision Statement. Students will learn practical lessons for disciple making in churches of different sizes and structures. They will learn how to apprentice Outreach Come and See group leaders as potential church planters. Finally, students learn the components of a Be with Me Discovery Bible Study and how to lead one.

Credits: 4 credit hours (45 hours of designated learning activity or academic engagement per credit hour)

COURSE LEARNING OUTCOMES:

As a result of this course, the student will be able to:

- Connect a network of home groups or house churches into a mid-sized church plant
- Implement the steps required to organize as a recognized local church
- Explain the biblical mandate for saturation church planting
- Understand and employ a process to apprentice and coaching new church planters
- Launch Be with Me phase disciple making groups

PROGRAM OUTCOMES:

This course supports the following program outcomes.

- Develop the skills and knowledge required to be an effective pastoral leader
- Gain knowledge and skill in directing sequential disciple making with or within small groups
- Multiply ministry by training and developing lay leaders as group leaders and church planters
- Learn to organize a homegroup network into an intentional disciple making church

COURSE RESOURCES:**Required Textbook(s)**

Church Planter Apprentice Training. Version 7.1 T-Net International. 2020.

Be With Me DBS Groups. Version 7.1 T-Net International. 2020.

Discovery Bible Study-Phased Disciple Path Scriptures. Version 7.0 T-Net International. 2020.

Christian Ministry Program Auxiliary Manual. T-Net International, 2020.

Recommended Reading (visit www.teleouniversity.org/readinglab for additional program bibliography)

Eims, Leroy. *The Lost Art of Disciple Making*. Grand Rapids: Zondervan, 1978.

Garrison, David. *Church Planting Movements*

Ott, Craig and Gene Wilson. *Global Church Planting: Biblical Principles and Best Practices for Multiplication*

Stetzer, Ed and Daniel Im. *Planting Missional Churches*

Warren, Rick. *The Purpose Driven Church: Growing without Compromising Your Message and Mission*.

Grand Rapids: Zondervan, 1995.

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2. Local libraries are additional sources for information and research. Ask your group facilitator for local language library resources. Possibilities include:

- Local colleges, seminaries, and universities
- Public libraries
- Church libraries, pastors' libraries, and other professionals' libraries

COURSE REQUIREMENTS / ASSIGNMENTS / GRADE POINTS:**1. 6.1 Participation and Coaching (10 grading points)**

Arrived for Course 6 early or on time. Attended every day of class and every hour of class. Returned to class after breaks early or on time. Do this so as not to miss material you will need to teach others. If emergencies require missing a day or hour, student will recruit another student to teach him the material without short-cuts. Contact your trainer at least once a month between courses for coaching.

2. 6.2 Graduate Model Follow Me Group Members (10 grading points)

Graduate a majority of your primary church leaders and church planting apprentices from your Model Follow Me group having completely finished the Follow Me group Discovery Bible Study (or other approved) curriculum from Course 1 or 2 and the following apprentice lessons and training courses:

- Making and Multiplying Disciples (27 lessons)

- Disciple Making Small Group Leader Training (21 lessons)
 - Evangelism Training Course (8-12 lessons)
 - Steps Toward Spiritual Growth (12 lessons)
 - Bible Study Methods sessions (20 lessons)
3. **6.3 Training Primary Leaders in Bible Study Methods (BSM) (10 grading points)**
 Finish teaching all the Bible Study Methods lay version lessons to the primary leaders and Outreach Come and See apprentices who are part of your Model Follow Me group. **(If you use a seminar format to teach this course to your congregation then you can combine training your primary leaders with training the adults in your congregation—assignments 6.3 and 6.4)**
 - (Alternative for non-pastors – You must be in this group and must co-lead it)
 - **Provision for women whose denomination or culture restricts them from leading men:**
 Women will recruit and train (in a woman’s Follow Me group) the wives of the primary male leaders as well as any other primary leaders who are female.
 4. **6.4 Training Adult Church Members in Bible Study Methods (BSM) (10 grading points)**
 Complete training all 20 Bible Study Methods lay version lessons to the adult members and attendees in your church. **(If you use a seminar format to teach this course to your congregation then you can combine training your primary leaders with training the adults in your congregation—assignments 6.3 and 6.4)**
 - (Alternative for non-pastors – You must be in this group and must co-lead it)
 - **Provision for women whose denomination or culture restricts them from leading men:**
 Women will recruit and train (in a woman’s Follow Me group) the wives of the primary male leaders as well as any other primary leaders who are female.
 5. **6.5 Launch New Outreach Come and See DBS Groups (10 grading points)**
 Release one or more apprentices from your Model Outreach Come and See group to launch new Outreach “Come and See” Discovery Bible Study groups that meet 6-10 times before Course 7. If you are using a “house church” model, these Outreach Come and See group will be your house church plants. Continue to meet with your Outreach Come and See group leaders in a Model Follow Me group and train them in all the manuals and courses listed in assignment 6.2 above.
 - **Provision:** Women who are restricted from training men will lead an Outreach Come and See group made up of women.
 - (Alternative for non-pastors – You must lead or co-lead an Outreach Come and See group).
 6. **6.6 Church Planter Apprentice Training (10 grading points)**
 Select 1-4 of your Outreach Come and See home group leaders to train using the **Church Planter Apprentice Training** manual. Meet one-on-one or as a group and have at least 12-14 weekly apprenticeship meetings between courses 6 and 7. (Alternative for students who are not the senior lay leader are the same as in assignment 2.5.).
 7. **6.7 Course Exam (10 grading points)**
 Master the material in Course 6. Study for the exam and memorize the correct responses to each question. NOTE: The exam is intended for individual review and is reinforced by group learning. Therefore, Christian Ministry Program students are encouraged to take this closed book exam in pairs or triads. After discussing responses to a question, each student must write their final answer. Students will not always agree on the correct response and are free to write the answer they consider best.
 8. **6.8 Ministry Data Sheets (10 grading points)**
 Implement disciple making in your local church and record the results of this implementation in the Data Sheets course by course. Complete the full Ministry Data Sheets Collected at Course 7 before arriving for Course 7. Do not leave any blank empty. Also bring your Auxiliary Manual with you to Course 7. Bring **Data Sheets and folders of students you are teaching** to class with you. Women taking this course with their spouse must fill out their own data sheet even though most data will be the same.
 9. **6.9 Teaching CM Course 2 (10 grading points)**
 The Christian Ministry Program (CM) is designed for bi-vocational Pastors and Church Planters who do not have the time or educational background to complete T-Net International’s more rigorous program and for Lay Church Leaders of congregations where there is no assigned pastor. Train your next-generation training center by teaching or co-teaching all of Course 2, *Making and Multiplying Disciples*, to your students. Make a folder for each of your students and keep accurate records on each one.

Provision for women whose denomination or culture restricts them from leading men: These female students are responsible to study material to be taught and to come to this next-generation training to help trainers and to coach other female students, but will not teach any sessions or be graded for doing so.
 10. **6.10 Trainer-Student Monthly Coaching (10 grading points)**
 Coach and supervise your next-generation training center students once each month for four months by making monthly coaching contacts with each assigned student. Meet in clusters of 2-3 or individually either face to face, video, or phone. Use the Monthly Coaching “Action Step Checklist” as a guide to coach your students to complete their training center assignments. **NOTE:** many of the extended training schedule formats allow for trainer-student monthly coaching before or after a training meeting or during lunch breaks.

COURSE SCHEDULE:

Complete the following units of study using the approved study group schedule set by your T-Net Training Center facilitator. All units and assignments are intended to be completed within the four-month term.

Resource: *Church Planter Apprentice Training manual*

- Unit 1: The Biblical Mandate for Saturation Church Planting
- Unit 2: Beginning the apprentice coaching process
- Unit 3: Practical Lessons for a Church Planter
- Unit 4: Pitfalls of the Conception stage
- Unit 5: How to Develop a Vision for Church Planting in your Congregation
- Unit 6: How to write a "Purpose statement" for your Church Plant
- Unit 7: How to Write a "Doctrinal statement" for your Church Plant
- Unit 8: The importance of "Preaching the Word"
- Unit 9: Recruiting a prayer team
- Unit 10: Developing a "Target Statement"
- Unit 11: Developing a vision statement for your church

Resource: *Be with Me DBS Groups manual*

- Unit 12: Preparing to Launch Be with Me Groups
- Unit 13: Developing Curriculum for Be with Me Groups
- Unit 14: Create a Monthly Be with Me DBS Schedule – LAB
- Unit 15: Four Column Personal Study – DBS Preparation
- Unit 15: Model Be with Me DBS Experience

COURSE PROCEDURES AND POLICIES:

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COURSE DESCRIPTION: ML213 Church Leader Training (Part 2)

In this course, students learn to organize and lead a church. Topics in this course include evangelistic strategies to attract seekers, preventing church splits, multiplying groups, developing a budget, and financial strategy. Additional topics include legal issues, promotional strategy, overcoming attendance drop-off, equipping and empowering leaders, staffing for growth, and launching church plants.

Credits: 4 credit hours (45 hours of designated learning activity or academic engagement per credit hour)

COURSE LEARNING OUTCOMES:

As a result of this course, the student will be able to:

- Implement the steps required to organize as a recognized local church
- Defend the biblical mandate for saturation church planting
- Apprentice and coaching new church planters to register and finance a new church
- Recruit and deploy leaders for the new church plant
- Launch Be with Me phase disciple making groups

PROGRAM OUTCOMES:

This course supports the following program outcomes.

- Develop the skills and knowledge required to be an effective pastoral leader
- Gain knowledge and skill in directing sequential disciple making with or within small groups
- Multiply ministry by training and developing lay leaders as group leaders and church planters
- Learn to organize a homegroup network into an intentional disciple making church

COURSE RESOURCES:**Required Textbook(s)**

Church Planter Apprentice Training. Version 7.1 T-Net International. 2020.

Model Recipe for Disciple Making. Version 7.1 T-Net International. 2020.

Christian Ministry Program Auxiliary Manual. T-Net International, 2020.

Recommended Reading (visit www.teleouniversity.org/readinglab for additional program bibliography)

Eims, Leroy. *The Lost Art of Disciple Making*. Grand Rapids: Zondervan, 1978.

Garrison, David. *Church Planting Movements*

Ott, Craig and Gene Wilson. *Global Church Planting: Biblical Principles and Best Practices for Multiplication*

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2. Local libraries are additional sources for information and research. Ask your group facilitator for local language library resources. Possibilities include:
 - Local colleges, seminaries, and universities
 - Public libraries
 - Church libraries, pastors' libraries, and other professionals' libraries

COURSE REQUIREMENTS / ASSIGNMENTS / GRADE POINTS:

1. **7.1 Participation and Monthly Coaching (10 grading points)**
Arrived for Course 7 early or on time. Attended every day and every hour of class. Returned to class after breaks early or on time. Did this so as not to miss material that will also be taught to others. If emergencies require missing a day or hour, student recruited another student to teach him/her the material without short-cuts. Contacted the Trainer at least once a month between courses for coaching.
2. **7.2 Deploy Model Follow Me group Graduates (10 grading points)**
Deploy graduates of your Model Follow Me group to lead Follow Me groups, Come and See groups, and Be with Me groups. Be sure you have all three kinds of small groups available for your church members when you implement your "Congregation-wide launch" of small groups. Be sure that Follow Me groups include the use of DBS Follow Me or other approved curriculum and that members attend training for Bible Study Methods and personal evangelism or that these two seminars are taught in the

Follow Me group. Be sure Come and See level 2 groups offer personal evangelism training or that members attend this training. Be sure every group leader has at least one apprentice leader.

3. **7.3 Train a Be with Me Group Leader (10 grading points)**
Train at least one small group leader to lead a Be with Me (BM) group and prepare him/her to lead one during and after the church-wide launch.
4. **7.4 Church-Wide Launch of Disciple Making Small Groups (10 grading points)**
Implement your church-wide launch of small groups and recruit at least 80% of your adult worship attendees to attend a group for at least 8 weeks. Do all you can to end up with at least 60% ongoing attendance in these disciple making small groups. (Alternative for students who are not the senior pastor – You must plan this with a senior pastor and make some of the announcements yourself. You will receive the same grade as your pastor)
5. **7.5 Launch New Outreach Come and See DBS Groups (10 grading points)**
Release one or more apprentices from your Model Outreach Come and See group to launch new Outreach “Come and See” Discovery Bible Study groups that meet 6-10 times before Course 8. If you are using a “house church” model, these Outreach Come and See group will be your house church plants. Continue to meet with your Outreach Come and See group leaders in a Model Follow Me group until they have completed all the manuals and courses listed in Assignment 6.2. **Provision:** Women who are restricted from training men will lead an Outreach Come and See group made up of women. (Alternative for non-pastors – You must lead or co-lead an Outreach Come and See group).
6. **7.6 Church Planter Apprentice Training (10 grading points)**
Select 1-4 of your Outreach Come and See home group leaders to train using the **Church Planter Apprentice Training** manual. Meet one-on-one or as a group and have 12 weekly apprenticeship meetings between courses 7 and 8. (Alternative for students who are not the senior pastor are the same as in assignment 2.5.)
7. **7.7 Disciple Making “Recipe” (5 grading points)**
Adopt the *Model Recipe for Disciple Making* booklet or edit it to create your own that includes all seven parts.
8. **7.8 Course Exam (10 grading points)**
Master the material in Course seven. Study for the exam and receive an appropriate score on your exam.
9. **7.9 Ministry Data Sheets (10 grading points)**
Implement disciple making in your local church and record the results of this implementation in the Data Sheets course by course. Complete the full Ministry Data Sheets Collected at Course 8 before arriving for Course 8. Do not leave any blank empty. Also, bring your Auxiliary Manual with you to Course 7. Bring **Data Sheets and folders of students you are teaching** to class with you. Women taking this course with their spouse must fill out their own data sheet even though most data will be the same.
10. **7.10 Teaching CM Course 3 (10 grading points)**
The Christian Ministry Program (CM) is designed for bi-vocational pastors and church planters who do not have the time or educational background to complete T-Net International’s more rigorous program and for lay church leaders of congregations where there is not assigned pastor. Train your next-generation training center by teaching or co-teaching all of Course 3, Evangelism and Outreach, to your students. Make a folder for each of your students and keep accurate records on each one. **Provision for women whose denomination or culture restricts them from leading men:** These female students are responsible to study material to be taught and to come to this next-generation training to help trainers and to coach other female students, but will not teach any sessions or be graded for doing so.
11. **7.11 Trainer-Student Monthly Coaching (5 grading points)**
Coach and supervise your next-generation training center students once each month for four months by making monthly coaching contacts with each assigned student. Meet in clusters of 2-3 or individually either face to face, video, or phone. Use the Monthly Coaching “Action Step Checklist” as a guide to coach your students to complete their training center assignments. **NOTE:** many of the extended training schedule formats allow for trainer-student monthly coaching before or after a training meeting or during lunch breaks..

COURSE SCHEDULE:

Complete the following units of study using the approved study group schedule set by your T-Net Training Center facilitator. All units and assignments are intended to be completed within the four-month term.

Resource: Church Planter Apprentice Training manual

Unit 1: The Biblical Mandate for Saturation Church Planting

Unit 14: Pitfalls of the pregnancy stage

Unit 15 Planning additional evangelistic strategies to gather seekers

Unit 16: Preventing future church splits over controversial theological issues

Unit 19: How to Develop Descriptions for Ministries

Unit 17: Multiplying cells to the third generation

Unit 18: Developing your budget and financial strategy

Unit 19: How to raise needed finances

Unit 20: Addressing your legal and financial needs

- Unit 21: Locating a meeting place – (for a cell or high impact (H/I) church)
- Unit 22: Planning an advertising strategy – (for a cell or high impact (H/I) church)
- Unit 23: Pitfalls of the Birth Stage
- Unit 24: How to implement mass evangelism (cell or H/I church)
- Unit 25: Planning to overcome the "attendance drop-off" (cell or H/I church)
- Unit 26: Develop a strategic check-list to launch the first public worship meeting (cell or H/I church)
- Unit 27: Pitfalls of the Adolescent Stage
- Unit 28: Discipling, equipping, and empowering all leaders (cell and H/I churches)
- Unit 29: Replacing improperly appointed leaders
- Unit 30: Pitfalls of the maturity stage
- Unit 31: Staffing for growth (cell and H/I churches)
- Unit 32: Pitfalls of the Reproduction stage
- Unit 33: Launching church plants until the Great Commission is finished in your country
- Unit 34: Sending CP missionaries to finish the Great Commission in other countries

COURSE PROCEDURES AND POLICIES:

1. Participation Policy

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2. Academic Honesty

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COURSE DESCRIPTION: ML214 Sustaining a Disciple Making Church

The course teaches how to multiply new groups for your whole congregation through apprenticing leaders and how to provide ongoing support for disciple making group leaders through a Ministry Community. Students will experience the workshop, Steps to Freedom in Christ, and learn how to facilitate this for their congregation. Finally, students will learn the principles of church growth.

Credits: 4 credit hours (45 hours of designated learning activity or academic engagement per credit hour)

COURSE LEARNING OUTCOMES:

As a result of this course, the student will be able to:

- Develop apprentice training throughout their church and to multiply ministry leaders
- Use a Ministry Community to provide ongoing support to disciple making leaders
- Use Steps to Freedom in Christ to benefit the spiritual health of church members
- Use mid-sized groups to enhance disciple making in the church
- Develop a disciple making philosophy of ministry to guide and protect the church
- Understand and employ principles of church growth

PROGRAM OUTCOMES:

This course supports the following program outcomes.

- Experience an intentional disciple making philosophy of ministry for the local church
- Experience personal transformation and spiritual formation as a disciple who seeks to make disciples
- Develop the skills and knowledge required to be an effective pastoral leader
- Gain knowledge and skill in directing sequential disciple making with or within small groups
- Multiply ministry by training and developing lay leaders as group leaders and church planters
- Learn to organize a homegroup network into an intentional disciple making church

COURSE RESOURCES:**Required Textbook(s)**

Sustaining a Disciple Making Church. T-Net International. 2020.

Anderson, Neil and James Nyman. *The Steps to Freedom in Christ*. Version 7.1 T-Net International. 2020.

Christian Ministry Program Auxiliary Manual. T-Net International, 2020.

Recommended Reading (visit www.teleouniversity.org/readinglab for additional program bibliography)

Biehl, Bobb. *Increasing Your Leadership Confidence*. Sisters, OR: Questar Publishers, 1989. Print.

Dever, Mark. *Nine Marks of a Healthy Church*

Eims, Leroy. *The Lost Art of Disciple Making*. Grand Rapids: Zondervan, 1978.

Getz, Gene A. *Building Up One Another*. Wheaton, IL: Victor Books, 1977.

---. *Sharpening the Focus of the Church*. 1975. Wheaton, IL: Victor, 1984.

Maxwell, John C. *Developing the Leaders around You*. Nashville: Thomas Nelson, 1995.

McIntosh, Gary L. *The Exodus Principle*. Nashville: Broadman, 1995.

Libraries

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Diploma and certificate program textbooks contain all the material needed to complete assignments for these awards and outside reading is not required. Diploma and certificate program students are not required to pay fees that include library access. Therefore, diploma and certificate students who wish to use the online library must pay a library access fee.

2. Local libraries are additional sources for information and research. Ask your group facilitator for local language library resources. Possibilities include:
 - Local colleges, seminaries, and universities
 - Public libraries
 - Church libraries, pastors' libraries, and other professionals' libraries

COURSE REQUIREMENTS / ASSIGNMENTS / GRADE POINTS:

1. **8.1 Participation and Monthly Coaching (10 grading points)**
Arrived for Course 8 early or on time. Attended every day and every hour of class. Returned to class after breaks early or on time. Did this so as not to miss material that will also be taught to others. If emergencies require missing a day or hour, student recruited another student to teach him/her the material without short-cuts. Contacted the Trainer at least once a month between courses for coaching..
2. **8.2 Proto-Ministry Community Launch (10 grading points)**
Initiate the Proto-Ministry Community with all of your small group leaders and meet two to six times before Course 9. You must meet in a Be with Me group with your disciple making leaders and also use

one of the following two models to accomplish the five goals of a Ministry Community. (Alternative for students who are not the senior pastor: They must be in this proto-Ministry Community and also lead a small group or mid-sized group.)

- Model 1 – The group meets for each week and does exclusive Be with Me group activities. But, on the fourth meeting of each month, it does a short Be with Me group plus it adds another 60 minutes to do the five goals of a Ministry Community.
 - Model 2 – The group meets every week (or at least twice monthly) to do Be with Me group activities and in the same meeting do the five goals of a Ministry Community..
3. **8.3 Mid-Sized Groups Launch (10 grading points)**
If your church chooses to use mid-sized groups, train leaders and launch one or two mid-sized groups patterned after what was taught in this course. (NOTE: This is not a requirement for all students as some disciple making philosophy of ministries do not use mid-sized groups) Or, if the timing is appropriate, create a mid-sized group fellowship(s) by gathering Discovery Bible Study groups that have reached people of a different culture who do not or cannot attend the worship services church.
 4. **8.4 Recruit to Groups (5 grading points)**
Continue to recruit more persons into your disciple making pathway, ever increasing the percentage of members who are involved, until 60% to 75% are consistently involved in an intentional disciple making small group every week. Ensure that every small group has at least one apprentice and that these groups are multiplying every 12-24 months. (Alternative for students who are not the senior pastor – participate in a church that does this.)
 5. **8.5 Church Planter Apprentice Training (10 grading points)**
Select 1-4 of your Outreach Come and See home group leaders to train using the **Church Planter Apprentice Training** manual. Meet one-on-one or as a group and complete the remaining church planter (CP) apprentice lessons in 8-12 weekly apprenticeship meetings between courses 8 and 9. (Alternative for students who are not the senior pastor are the same as in assignment 2.5.)
 6. **8.6 Disciple Making Recipe Distributed (5 grading points)**
Give a printed copy of the Disciple Making “Recipe” to every leader and member of your church who can read and explain to them how to use it. Keep additional copies for new members and as they begin to regularly attend and teach them how to use it. This must become an ongoing activity of your church. Find a way for each person to pay for their own copy if possible. (Alternative for students who are not the senior pastor – participate in a church that does this.)
 7. **8.7 Group Apprentices (5 grading points)**
Ensure that every small group has one or more apprentices so that these groups can multiply every 12-24 months. (Alternative for students who are not the senior pastor – participate in a church that does this.)
 8. **8.8 Philosophy of Ministry Draft (5 grading points)**
Lead your leaders to write and approve a rough draft of a disciple making philosophy of ministry with all six elements. Bring this, in writing, to Course 9. (Students who are not the senior pastor must help a pastor achieve this and will get the same grade as the pastor they help.)
 9. **8.9 Training Adult Congregation Members in Steps To Freedom in Christ (5 grading points)**
Offer the Steps To Freedom In Christ course to the adults in your congregation either in a seminar or in small groups (If you desire, train some or all of the primary leaders from your Model Follow Me group then allow them to do this teaching in small groups).
 - Alternative for non-pastors – You must be in this training and must co-lead it
 - **Provision for women whose denomination or culture restricts them from leading men:** These women are not required to teach but must assist in facilitating the training course. They will receive a “4” for this assignment if they assist in this training.
 10. **8.10 Course Exam (10 grading points)**
Master the material in course eight. Study for the exam and receive an appropriate score on your exam.
 11. **8.11 Ministry Data Sheets (10 grading points)**
Implement disciple making in your local church and record the results of this implementation in the Data Sheets course by course. Complete the full Ministry Data Sheets Collected at Course 9 before arriving for Course 9. Do not leave any blank empty. Also, bring your Auxiliary Manual with you to Course 8. Bring **Data Sheets and folders of students you are teaching** to class with you. Women taking this course with their spouse must fill out their own data sheet even though most data will be the same.
 12. **8.12 Teaching CM Course 4 (10 grading points)**
The Christian Ministry Program (CM) is designed for bi-vocational Pastors and Church Planters who do not have the time or educational background to complete T-Net International’s more rigorous program and for Lay Church Leaders of congregations where there is no assigned pastor. Train your next-generation training center by teaching or co-teaching all of Course 4, *Come and See Level 2 Disciple Making*, to your students. Make a folder for each of your students and keep accurate records on each one. **Provision for women whose denomination or culture restricts them from leading men:** These female students are responsible to study material to be taught and to come to this next-generation training to help trainers and to coach other female students, but will not teach any sessions or be graded for doing so.

13. **8.13 Trainer-Student Monthly Coaching (5 grading points)**

Coach and supervise your next-generation training center students once each month for four months by making monthly coaching contacts with each assigned student. Meet in clusters of 2-3 or individually either face to face, video, or phone. Use the Monthly Coaching “Action Step Checklist” as a guide to coach your students to complete their training center assignments. **NOTE:** many of the extended training schedule formats allow for trainer-student monthly coaching before or after a training meeting or during lunch breaks.

COURSE SCHEDULE:

Complete the following units of study using the approved study group schedule set by your T-Net Training Center facilitator. All units and assignments are intended to be completed within the four-month term.

Resource: Sustaining Disciple Making Churches

Unit 1 – Re-Orientation

Unit 2 – Multiplication by apprenticeship

Unit 3 – The Ministry Community

Resource: Steps to Freedom in Christ

Unit 4: Rats and Garbage

Unit 5: Praying in Preparation

Unit 6: Closing Seven Doors of Entry Door

- Door #1 Involvement with the Occult
- Door #2 Deception
- Door #3 Unforgiveness
- Door #4 Rebellion
- Door #5 Arrogance
- Door #6 Sins of the Flesh
- Door #7 Curses and Generational Sins

Unit 7: Guarding Your Freedom-Daily Prayer

Resource: Sustaining Disciple Making Churches

Unit 8 – Mid-sized groups

Unit 9 – Model Mid-sized Group

Unit 10 – Developing a Disciple Making Philosophy of Ministry (POM)

Unit 11 – Strategies for Numerical Growth

Unit 12 – Principles of Church Growth

COURSE PROCEDURES AND POLICIES:

1. **Participation Policy**

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2. **Academic Honesty**

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COURSE DESCRIPTION BT221 Teaching Survey of Bible and Doctrine

Students will learn how to teach and train others to teach the Bible and doctrine to their congregation using mid-sized group teaching skills in this course. The course introduces various effective teaching methods and provides lesson resources for teaching a survey of Bible books and essential Bible doctrines. As a result of this course, students will become more effective at teaching and have trained small group and mid-sized group leaders to teach essential Bible doctrines and an overview of the whole Bible to their groups.

Credits: 4 credit hours (45 hours of designated learning activity or academic engagement per credit hour)

COURSE LEARNING OUTCOMES:

As a result of this course, the student will be able to

- Teach the Old Testament and the New Testament to their entire congregations in less than ten years
- Teach Bible lessons and Bible doctrine using mid-sized group techniques
- Adapt these lessons to a small group discussion format
- Teach other church members a correct understanding of Bible doctrine
- Train lay leaders how to teach Bible and doctrine lessons

PROGRAM OUTCOMES:

This course supports the following program outcomes.

- Experience personal transformation and spiritual formation as a disciple who seeks to make disciples
- Develop skills in Bible study methods and Bible teaching
- Develop the skills and knowledge required to be an effective pastoral leader
- Multiply ministry by training and developing lay leaders as group leaders and church planters

COURSE RESOURCES:**Required Textbook(s)**

Teacher Training Course. Version 7.0 T-Net International. 2020.

Bible Survey Lessons. Version 7.0 T-Net International. 2020.

Bible Doctrine Lessons. Version 7.1 T-Net International. 2020.

Christian Ministry Program Auxiliary Manual. T-Net International, 2020.

Recommended Reading (visit www.teleouniversity.org/readinglab for additional program bibliography)

Carson, D.A. *Introducing the New Testament*.

Longman, Tremper III. *Introducing the Old Testament*

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2. Local libraries are additional sources for information and research. Ask your group facilitator for local language library resources. Possibilities include:
 - Local colleges, seminaries, and universities
 - Public libraries
 - Church libraries, pastors' libraries, and other professionals' libraries

COURSE REQUIREMENTS / ASSIGNMENTS / GRADE POINTS:

1. **9.1 Participation and Monthly Coaching (10 grading points)**
Arrived for Course 9 early or on time. Attended every day and every hour of class. Returned to class after breaks early or on time. Did this so as not to miss material that will also be taught to others. If emergencies require missing a day or hour, student recruited another student to teach him/her the material without short-cuts. Contacted the Trainer at least once a month between courses for coaching.
2. **9.2 Ministry Community (10 grading points)**
Meet with all of your small group leaders every month to accomplish the five goals of a Ministry Community (see Course 8). First, your disciple making leaders must meet regularly in a Be with Me group made up of other disciple maker group leaders. Then, you may continue your proto-Ministry Community (option 1 for churches with less than 180 adults) or launch a larger Ministry Community (option 2 for churches with more than 180 adults and more than 15 disciple making group leaders). (Alternative for students who are not the senior pastor: They must be in the Ministry Community and also lead a small group or mid-sized group.)

Option 1: Continue the Proto-Ministry Community if you have 15 or fewer disciple making leaders (see Proto-Ministry Community Assignment 8.2 Model 1 or 2).

Option 2: A Ministry Community meeting must have 1) a general session lasting 15-30 min, 2) a discipleship session with accountability lasting 60 min, and 3) a coaching and training session lasting 30-45 min. (Alternative: students who are not the senior pastor must be in this proto-Ministry Community and also lead a small group or mid-sized group.)..

3. **9.3 Teacher Training Course (10 grading points)**
Train all your small group leaders (and all mid-sized group leaders if you use these) in all lessons of the Teacher Training Course manual. You may choose to do this in your Ministry Community, so as not to require another meeting. Implement your plan to teach the whole Bible either in your small groups or in your mid-sized groups. . (Alternative: students who are not the senior pastor must be in this training or help with the training).
4. **9.4 Recruit to Groups (5 grading points)**
Continue to recruit more persons into your disciple making pathway, ever increasing the percentage of members who are involved, until 60% to 75% are consistently involved in an intentional disciple making small group **every week**.
5. **9.5 Organize Mid-Size Group Fellowships (5 grading points)**
Cluster Outreach Come and See DBS home groups into a mid-sized fellowship. May remain under the mother church or may be the formation of a new independent church or house church network.
6. **9.6 Disciple Making Recipe (5 grading points)**
Continue to use your recipe as an ongoing tool of your church from now on. Find a way for each person to pay for their own copy if possible.
7. **9.7 Group Apprentices (5 grading points)**
Ensure that every small group has one or more apprentices so that these groups can multiply every 12-24 months.
8. **9.8 Teaching Bible Doctrine (10 grading points)**
Train all your small group leaders (and all mid-sized group leaders if you use these) how to use the ***Bible Doctrine Lessons* manual** to instruct their group members. **Finish training any remaining lessons from the Teach Training Course before training your leaders in the six lessons of Part 1 in the *Bible Doctrine Lessons* manual.** You may choose to do this in your Ministry Community, so as not to require another meeting. Implement your plan to teach the survey of Bible and doctrine to your whole congregation preferably in your small groups or in your mid-sized groups. (Alternative: students who are not the senior pastor must be in this training or help with the training).
9. **9.9 Course Exam (10 grading points)**
Master the material in Course 9. Study for the exam and receive an appropriate score on your exam.
10. **9.10 Final Interview Ministry Data Sheets (10 grading points)**
You have been implementing disciple making in your local church and recording the results of this implementation on Ministry Data Sheets course by course. About four months after the start of Course 9 you will complete the **Course 9 Final Interview Ministry Data Sheets for your scheduled final grading interview. This is your opportunity** to update your final Ministry Data Sheets before submitting them with your T-Net Application for Graduation. Review and update your Master Copy so that it matches this final set of Data Sheets. Do not leave any blank empty. Also, bring your Auxiliary Manual with you to Course 9 final grading interview. Bring **Data Sheets and folders of students you are teaching** with you to your final grading and interview.
11. **9.11 Teaching CM Course 5 (10 grading points)**
The Christian Ministry Program (CM) is designed for bi-vocational Pastors and Church Planters who do not have the time or educational background to complete T-Net International's more rigorous program and for Lay Church Leaders of congregations where there is no assigned pastor. Train your next-generation training center by teaching or co-teaching all of Course 1, *Bible Study Methods*, to your students. Make a folder for each of your students and keep accurate records on each one. **Provision for women whose denomination or culture restricts them from leading men:** These female students are responsible to study material to be taught and to come to this next-generation training to help trainers and to coach other female students, but will not teach any sessions or be graded for doing so..
12. **9.12 Trainer-Student Monthly Coaching (5 grading points)**
Coach and supervise your next-generation training center students once each month for four months by making monthly coaching contacts with each assigned student. Meet in clusters of 2-3 or individually either face to face, video, or phone. Use the Monthly Coaching "Action Step Checklist" as a guide to coach your students to complete their training center assignments. **NOTE:** many of the extended training schedule formats allow for trainer-student monthly coaching before or after a training meeting or during lunch breaks.
13. **9.13 3G Training Centers Launched (5 grading points)**
Coach your T-Net students to continue training the next-generation of T-Net in at least three T-Net Christian Ministry Program Training Centers with at least 3 times as many students as you had at CM Course 1. (For example, if you are teaching a class of 5 students, they should start 3-4 new centers with

15 to 20 combined total number of students). Your students should have at least twice as many students as in the previous generation.

COURSE SCHEDULE:

Complete the following units of study using the approved study group schedule set by your T-Net Training Center facilitator. All units and assignments are intended to be completed within the four-month term.

Resource: Teacher Training Course

Unit 1: Teacher Training 1 Overview of the training process

Unit 2: Teacher Training 2 Prayer and preview

Unit 3: Teacher Training 3 Plan

Unit 4: Teacher Training 4 Prove (Get the facts)

Unit 5: Teacher Training 5 Polish - Illustrations

Unit 6: Teacher Training 6 Polish (Introductions and Conclusions)

Unit 7: Teacher Training 7 Polish – Proper teaching dynamics for middle-sized groups

Unit 8: Teacher Training 8 Polish–Teaching Methods: Using lecture, Scripture search, and Question/Answer

Unit 9: Teacher Training 9 Polish – Teaching Methods: Using Discovery, Discussion, and Buzz Groups

Unit 10: Teacher Training 10 - Teaching Methods: Using memorizations, Debate, and Stories

Resource: Bible Survey Lessons Manual

Unit 11: Old Testament (OT) walk-through

Unit 12: Old NT Walk-through

Unit 13 Overview of Bible Survey Lessons Manual

Unit 14: Student Teaching from Genesis

Resource: Bible Survey Lessons Manual

Unit 15: Preserving Unity

Unit 16: Using a Doctrinal Format to Teach

Unit 17: The Buzz Group Teaching Method (Election and Free Will)

Unit 18: The Discovery Teaching Method

Unit 19: The Discussion Teaching Method

Unit 20: The Question and Answer Teaching Method

Unit 21: Review Auxiliary Manual Assignments

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6. Teleo University Copyright Statement

All course materials contained herein are the sole property of Teleo University and are not to be provided to any persons or organizations except upon the expressed, written consent of the university. Students enrolled in a given course automatically have access to all materials in that course but are not permitted to sell or distribute the materials beyond their local church or house church network.

APPENDIX

1. Teleo University Christian Ministry Application Form
2. Teleo University Reference Forms
 - T-Net Training Center
 - Ministry
 - Personal

TELEO UNIVERSITY APPLICATION FOR ADMISSION

Please complete this application online or submit the printed application through your T-Net Training Center

PERSONAL INFORMATION (Please print clearly)

Name: _____
First/Given Middle Name(s) Last/Family/Surname Former/Maiden Name

Street: _____ City: _____

State/Province: _____ Postal Code: _____ Country: _____

Home Phone: _____ Cell Phone: _____

Email: _____

Date of Birth: ____/____/____ Male Female Marital Status: Single Married
Month / Day / Year

Ethnic Background: Select one or more of the following races that best describes you (*for government reporting, not for making admissions decisions*):

- American Indian or Alaskan Native Asian Black or African American Hispanic/Latino Native Hawaiian or Other Pacific Islander White

Languages: Please indicate in which language(s) you are proficient in reading or have used for college or graduate study:

- English French Spanish Portuguese Chinese Hindi Other: _____

PROGRAM INTEREST

Please check the *requested program (*Note: Admissions Department applicant review and program approval are required and binding):

- Master of Divinity
- Bachelor of Pastoral Ministry (BPM): International Students Certificate of Pastoral Ministry
- USA BPM Students (requires 30 additional general studies credits) Diploma in Christian Ministry
- Diploma of Pastoral Ministry Certificate in Christian Ministry

MINISTRY INFORMATION

Church Information: (*Students must be active in ministry and authorized to implement assignments within a local church*)

Please check the Ministry Position that best describes your role in the local church:

- Senior Pastor Associate/Assistant Pastor Church Planter Elder/Church Leader Pastor's Spouse Bishop/Denominational Leader

I have the authorization to implement assignments within the following local church: Yes No

Church Name: _____ Denomination/Network/Independent: _____

Street: _____ City: _____

State/Province: _____ Postal Code: _____ Country: _____

Email: _____ Phone: _____

Describe your responsibilities: _____

EDUCATIONAL BACKGROUND

Please list all secondary schools/colleges/universities attended. Please submit an **official transcript** from each school attended.

School Name	City, State, Country	Dates Attended/Graduation Year	# of Credits or Degree Received
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

ADDITIONAL INFORMATION

Required Recommendations: (Provide the names and email addresses of those you have asked to complete a **required** Recommendation Form. Download the recommendation forms at www.teleouniversity.org/reference-forms and provide them to the following persons):

1. T-Net Training Center Study Group Facilitator's Name: _____
Training Center #/Name: _____ Trainer/Facilitator's Email: _____
Center Location: City: _____ State/Province: _____ Country: _____
Course 1 Start Date: _____
2. Personal Reference: (Name) _____ Description: Friend Family Member
 Co-worker Employer Email Address: _____
3. Ministry Reference: (Name) _____ Description: Bishop or Denominational Leader
 Head Elder or Church Board Chairman Senior Pastor Mentor Pastor other local church leader (describe) _____

Email Address: _____

YOUR TESTIMONY: (Briefly describe how you became a Christian and how you came to feel called to ministry):

ACKNOWLEDGMENTS

- I have read the **Statement of Faith for T-Net International** and affirm my agreement with it. I will respect, adhere to, and support these essential doctrines while associated with T-Net International.
- Christian Service Requirement:** T-Net International trains pastors and church leaders who are currently serving in ministry. I understand that to be accepted and continue as a student, I must have authorization from a local church to implement course assignments.
- I agree to abide by the school's policies and program requirements, including the **Standards of Conduct and Academic Integrity Policy**.
- I affirm that the information submitted in this application is correct and complete. I understand that misrepresenting required application materials may result in rejection of my application or dismissal after acceptance.
- I authorize any schools or colleges that I have previously attended to release my academic record and related materials as required by the Teleo University Admissions Office.
- I acknowledge that I must submit a **\$50.00 non-refundable fee** before my application, transcripts, and references will be processed.

Signature: _____ **Date:** _____
Month / Day / Year

Nondiscrimination Policy: T-Net International, in its employment, educational, and admissions policies, does not discriminate by race, color, gender, nationality, age, disability, or ethnic origin.

T-NET CENTER RECOMMENDATION FORM - TELEO UNIVERSITY

(Teleo University partners with T-Net Training Centers to provide fellowship, student life, and a context for collaboration as facilitated study groups. This form must be completed by your T-Net Training Center study group facilitator. Contact Teleo University if you are not currently being mentored through involvement in a T-Net Training Center.)

APPLICANT'S INFORMATION (To be completed by the applicant)

Name: _____
First/Given Last/Family/Surname Former/Maiden Name

Email: _____ Phone: _____

Special Note: Public law gives you the right to review this reference form after you enroll at Teleo University. You may retain this right under the law, or you may choose to waive this right in order that the answers given your reference may remain confidential. If you wish to waive your right to review this form and ensure confidentiality, please sign below.

Applicant's Signature: _____ Date: _____
Month / Day / Year

T-NET TRAINER-FACILITATOR RECOMMENDATION RESPONSES (To be completed by the T-Net Training Center Study Group Trainer-Facilitator)

- My T-Net training center relationship with the applicant is: Lead Trainer/Facilitator Assistant Trainer/Facilitator
- I have known the applicant:
 less than 1 year 1-2 years 3-5 years more than 5 years
- I know the applicant:
 well (personally) very well (personally) extremely well (personally and professionally)
- The applicant's marital status is:
 single married divorced separated widowed
- Please rate the applicant in each of the following areas. Circle the number that best represents where the applicant fits on the scale of 1-10 for each category. Or, if you are unsure in a category circle "Do Not Know."

Ministry Commitment: *love for people, clear call to ministry, loyal to Christ and His church, a disciple maker*

unclear 1 2 3 4 5 6 7 8 9 10 Clear call to ministry Do Not Know

Personal Lifestyle: *approachable, appropriate personal appearance, a good manager of time and money*

unclear 1 2 3 4 5 6 7 8 9 10 clear Do Not Know

Personality: *positive, likable, emotionally stable, self-starter, mature judgment*

withdrawn 1 2 3 4 5 6 7 8 9 10 friendly Do Not Know

Family Life: *Makes time for family, the spouse is supportive (if married)*

poor 1 2 3 4 5 6 7 8 9 10 excellent Do Not Know

Preaching / Teaching Ability: *strong biblical content, correct doctrine, clear communication, practical, compelling*

poor 1 2 3 4 5 6 7 8 9 10 excellent Do Not Know

Pastoral / People Care: *concern for people, confidentiality, Relates to all age levels*

unclear 1 2 3 4 5 6 7 8 9 10 clear Do Not Know

Leadership Skills: *ability to organize, manages business affairs well, decisive, delegates well*

hesitant 1 2 3 4 5 6 7 8 9 10 strong leader Do Not Know

Interpersonal Communication: *works well with others, listens well, admits own limitations, accepting*

distant/proud 1 2 3 4 5 6 7 8 9 10 friendly/approachable Do Not Know

Honesty / Integrity: *good reputation, dependable, trustworthy, not greedy, acts appropriately with the opposite sex*

some concerns 1 2 3 4 5 6 7 8 9 10 high integrity Do Not Know

6. Is the applicant living a consistent Christian life? Yes No
7. How would you rate the applicant's dedication to God and devotion to Christian principles?
 extremely high above average low or inconsistent I do not know
8. How would you rate the applicant's commitment to a life of ministry?
 extremely high above average low or inconsistent I do not know
9. How would you rate the applicant's commitment to disciple making and finishing the Great Commission?
 extremely high above average low or inconsistent I do not know
10. Does the applicant have authorization to implement course assignments in a local church? Yes No
11. If you wish to provide any further comments about the applicant, please do so in the space provided below:

CONTACT INFORMATION FOR T-NET TRAINING CENTER REFERENCE *(To be completed by T-Net facilitator)*

Name (T-Net Trainer-Facilitator): _____
First/Given Last/Family/Surname

Training Center Name: _____ Training Center #: _____

State/Province: _____ Country: _____

Email: _____ Phone: _____

T-Net Reference Signature: _____ Date: _____
Month / Day / Year

Please scan the completed reference form and email the form to admissions@TeleoUniversity.org

MINISTRY RECOMMENDATION FORM - TELEO UNIVERSITY

APPLICANT'S INFORMATION *(To be completed by the applicant)*

Name: _____
First/Given Last/Family/Surname Former/Maiden Name

Email: _____ Phone: _____

Special Note: Public law gives you the right to review this reference form after you enroll at Teleo University. You may retain this right under the law, or you may choose to waive this right in order that the answers given your reference may remain confidential. If you wish to waive your right to review this form and ensure confidentiality, please sign below.

Applicant's Signature: _____ Date: _____
Month / Day / Year

MINISTRY RECOMMENDATION RESPONSES *(To be completed by the ministry reference/local church leader)*

- My relationship with the applicant is:
 Head Elder/Church Board Chairman Senior Pastor Denominational Supervisor Mentor Pastor
 other local church leader (describe) _____
- I have known the applicant:
 less than 1 year 1-2 years 3 - 5 years more than 5 years
- I know the applicant:
 well (personally) very well (personally) extremely well (personally and professionally)
- The applicant's marital status is:
 single married divorced separated widowed
- Please rate the applicant in each of the following areas. Circle the number that best represents where the applicant fits on the scale of 1-10 for each category. Or, if you are unsure in a category circle "Do Not Know."

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Interpersonal Communication: *works well with others, listens well, admits own limitations, accepting*

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Honesty / Integrity: *good reputation, dependable, trustworthy, not greedy, acts appropriately with the opposite sex*

some concerns 1 2 3 4 5 6 7 8 9 10 high integrity Do Not Know

PERSONAL RECOMMENDATION FORM - TELEO UNIVERSITY

APPLICANT'S INFORMATION *(To be completed by the applicant)*

Name: _____
First/Given Last/Family/Surname Former/Maiden Name

Email: _____ Phone: _____

Special Note: Public law gives you the right to review this reference form after you enroll at Teleo University. You may retain this right under the law, or you may choose to waive this right in order that the answers given your reference may remain confidential. If you wish to waive your right to review this form and ensure confidentiality, please sign below.

Applicant's Signature: _____ Date: _____
Month / Day / Year

PERSONAL RECOMMENDATION RESPONSES *(To be completed by the personal reference)*

- My relationship with the applicant is:
 friend family member co-worker employer/supervisor other _____
- I have known the applicant:
 less than 1 year 1-2 years 3 - 5 years more than 5 years
- I know the applicant:
 well (personally) very well (personally) extremely well (personally and professionally)
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 single married divorced separated widowed
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NOTES



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